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Office of the Principal  
**BAGNAN COLLEGE**  
(An Institution, Assessed and Accredited by The NAAC)  
(Estd. - 1958)  
P.O. : BAGNAN ★ DIST : HOWRAH  
Pincode : 711 303

Ref. No. \_\_\_\_\_

Date \_\_\_\_\_

**NOTICE INVITING TENDERS**

Ref. BC/ Tender/ Civil Work/ Cheap Store/2024/04/SL-1 &2

Dated: 14.03.2024

Sealed tenders (at rate of discount/ margin) are invited on an urgent basis for the following works from bonafied, eligible and experienced contractors having credential under P. Samity/PWD/I&WD/PHE/ZP/HIT/MDA/ Municipality.

Sl. No.	Name/ Description of Works	Estimated Amount for Tender	Earnest Money (2.0% of tender amount)	Credential Certificate	Cost of Tender Paper	Time of Completion
1	Construction of Cheap Store at Bagnan College	Rs. 81,398.00	Rs. 1,628.00	50% of same type of work	Rs. 100.00	15 Days
2	Tiles Fitting on the Floor of Cheap Store of Bagnan College.	Rs. 25,413.00	Rs. 508.00	50% of same type of work	Rs. 100.00	15 Days

**A. Eligibility Conditions for participation in the Tender:**

All intending participants are to be submitted tender applications in their letter Head Pad along with the seal and signature and attested copies of the following documents:

- Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act,2017,
- Attested photocopy of Current Income Tax Return
- PAN Card
- Professional Tax Clearance Certificate.

N.B. No document will be entertained or accepted after submitting the tender application.

**B. Issue of Tender Paper:**

After scrutiny of all the above noted papers / documents by the undersigned the Agency whom the undersigned recommended as fit for work will be issued tender form for dropping Tenders.

**C. Information and Norms in brief:**

- Nature of work to be done is available in the Tender Form/ Paper.
- Date of Submission of Application (working days): 14.03.2024 to 18.03.2024 from 11. 00 A.M. to 2.00 P.M.
- Date of issuing Tender Form: 14.03.2024 to 20.03.2024 from 11.00 A.M. to 4.00 P.M.
- Date of submission of Tender (working days): 14.03.2024 to 21.03.2024 from 11.00 A.M. to 1.00 P.M.
- Date &Time of opening the Tender: 21.03.2024 at 3.00 P.M.
- Tender Forms are to be collected from the College Cash Office by payment of cost of Tender Paper.
- Submission of Earnest Money - Successful applicants have to submit the Earnest Money along with the Tender.

Tenderers must submit Earnest Money @ 2.0% in the form of a Valid Bank Draft in favour of "Principal, Bagnan College".

- Security Deposit: 3% will be deducted from Bill.

(h) Successful tenderer failing to complete and execute to supply / work within the stipulated time /period will be liable to be penalized as per Rule of PWD; Govt. of WB, vide Form No 2911(i)/2911 (ii) including corrigenda and addend thereto

(i) In case the rate quoted by the tendere/contractor is higher than the amount put to tender by more than tender amount the Tender committee should make bidding by notice in writing.

(j) In case the rate is lower than the amount put to tender by more than 10% has to submit analysis of rate quoted therein.

(k) Intending tenderers should inspect the project site and ascertain the difficulties, if any, before dropping tender.

No consideration on the ground of work site(s) will be considered after the tender is accepted.

(l) Tenderer should submit sealed tender clearly mentioning the name of the scheme on the envelope.

Tender found illegible, over written, torn, will be treated as informal and liable to be cancelled.

(m) Defect liability period for the Work/supply of Materials: 6 Months from the date of completion of work/ supply of materials. If any defect in the execution of work/supply of Materials is detected, the successful tenderer have to overcome the defect in his own cost otherwise, it will be balance up from his S.D. Money deposit.

(n) The College authority reserves the right to add any other clauses of condition at the time of giving work order to the successful tenderer. These general clauses mentioned above will form a part of contract documents.

(o) The tenders have to put their tender in the Tender Box, which will be kept in the chamber of the Principal of Bagnan College.

(p) Work order is to be issued after availability of fund.

**D. Age of the Firm & Annual Turnover etc.:**

(a) Age of Firm: More than 03 Years as on 1<sup>st</sup> April 2023.

(b) Average Annual Turnover: Rs. 5.00 Lakh & above in last three financial year (2020-2021, 2021-2022, 2022-2023)

(c) Individual Work Order: Certificates of having Completed civil work (Earth work and Bituminous Road, Concrete Road , Drains , Fencing & Boundary Wall work will not be entertained) of value not less than 3.00 lakh as single order in the financial year during the last three years (2020-2021, 2021-2022, 2022-2023) in a govt. / govt. organization.( i.e. PWD, CPWD, Zilla Parishad, Development Authorities, Municipalities, Central / State Govt. Undertaking Organization/Institution / reputed National Organization only). Please enclose copy of work orders & completion certificates.

**N.B.** The College authority reserves the absolute right to accept / reject any or all bids at any stage of the process without assigning any reason whatsoever.

S/d-  
Principal  
Bagnan College  
Bagnan, Howrah.

Copy to:

1. College Notice Board
2. B.D.O. Bagnan-1
3. B.D.O. Bagnan-2
4. Pradhan, Khalore Gram Panchayat
5. College website- [www.bagnancollege.in](http://www.bagnancollege.in)