



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

BAGNAN COLLEGE

VILL.- KHALORE, P.O.- BAGNAN, P.S.- BAGNAN

711303

www.bagnancollege.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

September 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

With a noble objective for expansion of higher education Bagnan College was established on the auspicious day of 16th July, 1958. The zeal and efforts of Late Badal Chandra Maji, an established business man and lover of education of Bagnan was instrumental in setting up of this higher educational institution. The College is situated at Khalore, Bagnan, Howrah, West Bengal. The College is well connected to Bagnan Railway Station (SER) and NH-6. It is easily accessible and making it a preferred choice for discerning students seeking higher education.

Since inception Bagnan College is affiliated to the University of Calcutta and recognized by the University Grants Commission (UGC) under Section 2(f) and 12B of the University Grants Commission Act, 1956. The College has continued to grow and teaches about 5000 undergraduate students coming from divergent socio-economic and poor backgrounds with BPL category of which a large number belongs to minority, SC, ST and OBC & EWS categories. More importantly, nearly 65% is girl students and most students are first generation learners.

The College offers 14 regular Under Graduate programmes in three different shifts, namely, Day (Arts & Science – Co-Ed.), Evening (Commerce-Co-Ed.) and Morning (Arts-Girls). The College has also a Distance Learning Study Centre of Netaji Subhash Open University catering about 3000 students for UG & PG courses. The College runs three shifts under one Governing Body. The College is governed by the provisions of Calcutta University First Statutes, 1979; the West Bengal Universities and Colleges (Administration and Regulation) Act, 2017 and the University Grants Commission Act, 1956 and orders issued by the Department of Higher Education, Govt. of West Bengal.

The College authority is committed to fostering a learning environment that nurtures intellect, skills and creativity. The College deserves honour for their students' stellar performance in the University examinations. A large number of students of Bagnan College are pursuing higher studies and doing jobs across the world. At Bagnan College, we don't just educate; we inspire greatness and to make student a perfect man and citizen! The quality education of the College was recognized with "B Grade" accreditation by the NAAC in 2005. We offer our selves for the 2nd cycle of NAAC visit in order to get re-accredited in the interest of College.

Vision

The vision of the College is to produce honest, aware and truly educated citizens of the country who will place the good of the country and society over their personal well-being. Our aim is to produce good citizens who are respectful to the nation, tradition and cultural heritage of the country, aware of their social relevance and importance, and above all, self-confident.

Mission

- To disseminate higher education to younger generation of the locality and region to produce responsible citizens.

- To diffuse noble inspiration amongst the people for higher education and to make them aware for better propagation of higher education.
- To ensure a democratic, secular and cultured environment so that students irrespective of their caste, creeds, gender and religious beliefs can exchange their ideas and views freely.
- To promote gender equity and women empowerment.
- To promote advancement of learning in Arts, Science and Commerce as per the need of the society.
- To promote and encourage research and publication works amongst the faculties and students.
- To make the students competent and self-reliant through job-oriented and skill development courses and training programmes.
- To promote Indian knowledge and value system.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- College is easily accessible to students as well connected by Bagnan Railway Station (SER) and NH-6 making a preferred choice for students seeking Higher Education.
- College is affiliated to University of Calcutta and recognized by the University Grants Commission under Section 2(f) and 12B of the University Grants Commission Act, 1956.
- Governing Body is vigilant, judicious and perceptive, ensuring the good governance and mitigation of problems in the interest of College.
- College provides adequate infrastructural facilities, good academic ambiance, secured and pollution free green campus.
- College offers 14 regular Undergraduate programmes under CBCS & CCF curriculum of the University of Calcutta.
- College follows Online Admission process strictly based on merit and reservation rules for SC, ST, OBC, PH/PC students.
- Well-equipped Library with OPAC, NLIST and Koha, ILMS with D-Space and Digital Library facilities.
- Maintaining good relationship between students and faculty members College is practicing Mentoring of students. It also arranges students' Induction Programmes and Annual Exposure Visits of local School students for career guidance and higher education.
- Providing adequate infrastructure and facilities for professional growth of teaching faculties. It organizes seminars & workshops for academic enrichment and capacity building.
- College, irrespective of cast, creeds, gender, income encourages students and provides facilities for holistic development of the students with skill enhancement.
- Conducting Add-on and short-term certificate and diploma courses beyond UG programmes for skill development, entrepreneurship and job opportunities.
- Signed a series of MOUs with other organizations for collaborative activities, skill training and employment opportunities.
- Academic performances of the students in terms of pass-out percentage, progression to higher studies and placement are appreciable.
- Shouldering responsibility for imparting education to economically backward students and first-generation learners.
- College always focuses on safety and security and women empower and gender equity.

- Green and pollution free campus. Green and Energy Audits and organizes awareness programmes.
- Organising different programmes, extension activities and outreach programmes including students exposure visits with the help of NSS Units.
- College has a Registered Alumni Association.
- Adequate infrastructure facilities, Conserving Energy Resources and installed Solar Panels, LED Lights, Master Switches.
- Cordial relationships among all stakeholders namely, students, faculties, staff, alumni and parents attracts the students.
- Rich Heritage of Howrah District and Rural Bengal

Institutional Weakness

- Severe shortage of permanent support/non-teaching staff and teaching staff.
- Under financial burden due to substantial expenditures for Casual staff salaried from own fund.
- Mainly depends on Fees Collection from students.
- For more Carbon free environment it needs more effective energy conservation policy.
- Since affiliated to University has no flexibility in respect of framing course-curriculum.
- Needs more full-time faculties for better Students-Teacher ratio for better academic progress.
- Hostel facilities and Staff Quarters are not available due to paucity of funds and space.
- More ICT-enabled & Smart Class Rooms is on demand.
- Needs an Auditorium for various academic and social programmes.
- Needs to introduce more UG and few PG Courses
- Need more Add-on and Vocational Certificate Courses to boost up employability of students
- Economic constraint is a major problem for catering huge number of students under MDC/General streams.

Institutional Opportunity

- Ample opportunities for linkages with Government and University for introducing UG & PG Courses.
- Scope of linkage to industrial houses, NGOs and other institutions for internships, short-term Add-on & Certificate courses and Internships.
- Introducing Online UGC runs MOOC & SWAYAM courses.
- Introducing more Add-on & Certificate Courses and Skill Trainings programmes.
- Possibility of generation more Solar Energy with support from Government or other agencies.
- Potential research, innovation and publication works by faculty members.
- More research projects from Government and UGC.
- Continuous professional growth and creating of e-content by teaching faculties through e-learning aids and websites.
- NEP 2020 has opened opportunity for inter-disciplinary and multi-disciplinary courses and research works.
- Offering vocational courses, short-term add-on & certificate courses considering the profile of our students and local employment opportunities.
- Organising more ICT-based computer training programmes for teaching and for non-teaching staff.
- Better coaching for competitive examinations,
- Opportunities for Internship and Hands-on Training, Entrepreneurship Development and Professional Career path for students.

- Students Profile Mapping opportunities and coaching for Entry-into-Service for employability.
- ICT-based Class Rooms, LMS, online MCQ Examination facilities,
- More facilities for Games and Sports having two well-maintained Play Ground.
- Gymnasium, Yoga and Karate facilities.
- Regular Health Check-up Camps and Awareness programmes.
- Providing Internship and Hands-on-Training including Certification, Career and Placement Cell.
- Certificate of Appreciation with Financial supports to students for best performance / events.
- Financial assistance for meritorious students from Students Aid Funds, Scholarships, Fees concession.
- Blended Mode of Teaching-Learning facilities and ICT- based infrastructure
- Skill Training Centre, Institutions' Innovation Council of MoE, Government of India and Incubation Centre and Placement Cell.

Institutional Challenge

- To take challenge for holistic education of students of different castes and creeds with very poor economic conditions and as they are first generation learners.
- Organizing regular career counselling and recruitment programmes offering job opportunities to pass-out students.
- Organizing more workshops & seminars and research works for continuous professional growth of faculty members.
- Recruitment of more permanent teaching faculties for improvement of teacher-student ratio for smooth academic operations.
- Adapting the rapidly changing world with cutting-edge technologies including AI & Machine Learning.
- Irregularity in classes of a large number of BPL category and first generation learners as they do part time jobs to supplement their family incomes.
- Transformation of students and faculty members including support staff from traditional mindset towards a rapidly changing digital world.
- Proper steps to minimize dropout of students in Science and Humanities courses.
- Attracting more students in Honours courses/subjects including Science and Humanities.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- The College is affiliated to the University of Calcutta. It follows University curriculum framework.
- Emphasizes on all-round capacity building of students in consistence with NEP 2020.
- Offers 14 UG programmes under CBCS and CCF of NEP 2020 and taught one Environmental Studies as an AECC as designed by affiliating University.
- NSOU Study Centre offers about 06 UG and 17 PG programmes under distance mode with separate Library facilities.
- Prospectus for relevant information for all stakeholders.
- Conducting short-term Certificate and Add-on courses for students for skill development, employability and entrepreneurship.
- Follows extensive mechanisms of Teaching-Learning formulated through Academic Calendar, Lesson Plans & Routine for effective delivery of curriculum.

- Follows conventional chalk and talk system and use of ICT-based tools including PPT, YouTubes, WhatsApp, Google meet, Google Drive for teaching-learning,
- Induction programme to aware students about course-curriculum, discipline, anti-ragging etc.
- Conducting internal assessments, remedial and tutorial classes, field visit, excursion,
- Conducting continuous internal evaluation, student seminars and project works to develop analytical skills of students.
- POs, COs & PSOs are aiding students in making informed choices.
- PO-CO Mapping is done to identify slow and advance learners.
- Online LMS, MCQ-e-Examination and Entry-in-Service portals for academic enrichment and skill development of students/faculties.
- Library provides Digital Library facilities including digital cataloging, OPAC, NLIST, Koha ILMS with D-space.
- Students Mentoring is done regularly by all departments to help students for further improvement.
- Conducts Academic Audit for all round academic enrichment and development students and faculties.
- Promotes Indian knowledge system, art and culture through curriculum and value-based programmes.
- Organizes seminars, workshops and counseling sessions for development of soft-skills of students.
- Participation in Youth Parliament programmes of Govt. of West Bengal to enrich constitutional awareness.
- Signed 27 MOUs with other organizations for short-term courses and collaborative activities, skill training, Internship for students.
- Parents meetings and departmental meetings for further academic and other improvements.
- Feedbacks from stakeholders, analysis and actions taking.
- Feedback reports submitted to affiliating University.
- Dealt with human values, gender issues and professional ethics in curriculum framework.
- Character building and skill enhancement of student through NSS activities.
- Learning through cultural programmes, poster presentation, model making, internship.

Teaching-learning and Evaluation

- College has exhibited a robust commitment to enhance the teaching-learning and evaluation processes within its academic framework.
- Follows fair online Admission process. Yearly average Enrolment over last 5 years is 4708.
- College stresses upon promoting experiential learning, participative learning and problem solving methodologies by conducting practical classes, projects works, excursion, field visits, seminars, workshops, add-on and certificate courses, debates, competitions and co-curricular activities.
- College, till 2022-2023, filled up 90% sanctioned teaching posts.
- About 82% full-time Faculty members did NET/SET/Ph.D. degrees.
- Follows CBCS & CCF curricula of affiliating University and matters pertaining to syllabi, examinations and evaluation process.
- Academic calendar, lesson plans and class routine prepared based on University notifications.
- Meetings of academic sub-Committee & departments held to monitor progress of teaching-learning and review of results.
- ICT-based and digital learning process is encouraged to faculties and students through online LMS, MCQ E-examination portals including digital library.
- Conducts internal assessment and tutorials as per University guidelines including continuous internal evaluation & student seminars.
- University appoints examiners to assess performance of students in semester-end examinations.

- During COVID-19 online classes, examinations held through WhatsApp, e-mails, Google meet.
- Students' Mentoring benefits students for solving problems and further progression.
- POs, COs and PSOs of all programmes are designed by IQAC with the help of Departments. These are shared with students through notifications/College website/classroom interactive sessions.
- Evaluation of attainment of enlisted outcomes is conducted through Results Analysis, Attainment Portal Score, Departmental meetings, placement records and others.
- Students Feedback helps to assess level of progress made including satisfaction level of students.
- Implementing blended modes of Teaching-Learning - off line and online, in tune with NEP 2020.
- Student Satisfaction Surveys are conducted annually for enrolled students.
- Students Profile Mapping is done to identify strength and weakness of individual student.
- Grievance re-dressal in timely and humane manner through Grievance Re-dressal Cell, RTI Cell, Principal's Office and Complaint Box.
- Healthy pass percentage in University Examination hovering above 75.65 % over last 5 years.
- For encouragement 460 students awarded for Certificate and Financial supports in 2022-2023 for best performance.

Research, Innovations and Extension

- College encourages faculties and extends all possible supports to promote research and innovation works.
- College has a Institution's Council Innovation (IIC), Research and Development Cell (R&DC) and Internship Cell to oversee research and innovation works and Internship of students.
- College motivates teaching faculties for quality research by providing study leave, access to high speed internet, Digital Library, OPAC, Koha, ILMS, INFLIBNET, N-LIST, D-Space facilities etc.
- College got registered by the IRINS-Vidwan Accounts to expedite research works.
- Providing financial assistance to teaching faculties for research and seminar works.
- Faculty members are motivated to undertake minor and major research projects in their area of specialization and in inter-disciplinary filed.
- Records suggest about 82% fulltime faculty members awarded Ph.D. and/or cleared NET/ SET.
- Dr. Dipanwita Das, Dept. of Zoology got one major project from Dept of Higher Education, Govt. of West Bengal with sanctioned amount of Rs.14, 97,800.00 in 2018.
- Several teaching faculties have enrolled/registered for their Ph.D work and /or Ph.D. course works.
- Several faculty members acted as Resource Persons and presented research papers in conferences/seminars.
- Faculty members have published books, research papers in various journals of national and international repute.
- Signed 27 MOUs with other organizations for training, internships, seminars, workshops, faculty exchanges, invited talk, karate, yoga etc.
- Opened Incubation Centre and Skill Training Centre under Utkarsha Bangla, Government of West Bengal for job and skill training and entrepreneurship.

Infrastructure and Learning Resources

- College has three storied Building of three Blocks – A, B & C
- It has a two storied new Science Building – Block D.
- Campus area - 1.156453 acres and Built up area - 5526.92 (in sq m.)

- Principal's Office, Central Library, Central Office, IQAC Office & Committee Room, Professor's Room and others.
- Research and Development Room & Institution Innovation Council.
- Incubation Centre and Internship Room,
- NSS Office & NCC Office.
- 28 classrooms, Laboratories - 11 and 16 Departmental Rooms.
- Upgraded Class rooms and laboratories with internet facilities.
- Two Seminar Halls with ICT and internet facilities & AC.
- 13 ICT enabled Classrooms, CCTV-30, Lockers Almirah-05.
- Computers-93, Printers-38, Laptop-07, Projectors -13, Servers – 03, Photo copiers-03.
- Library-OPAC, NLIST, Koha ILMS with D-Space, LMS portal linked to website.
- Digital Library facility for academic enrichment.
- LAN in Library and Office with high configuration band power server.
- Official website, office management and admission related software.
- Wi-Fi enabled campus with 06 access points.
- Has a dedicated and modern official website for all stakeholders.
- Aquaguards-12, Water Coolers-03, ATM Water Cooler-01.
- Spacious Teacher's Room with internet facilities.
- Ladies Toilets -10 and Gents Toilets -12.
- Power back up 45 KVA Generator.
- Installed 10 KVA Solar power plants.
- 400 LCD lights, 18 Master Switches for energy conservation.
- 310 Ceiling fans, Air Cooler-02 and Exhaust Fans -22& AC-11.
- 20 Sewing Machines for Skill Training.
- Energy Audit and Green Audit conducted.
- Infrastructure for Games and Sports with two play grounds.
- Multi-Gym, Yoga and Karate facilities.
- Common Room facilities for Boys and Girls with adequate infrastructure.
- It has 07 sets Sound System for Class rooms and Seminar Halls.
- Napkin Vending in Common Room and Napkin Disposal Machines in Girls' toilet.
- Medical Check-up & Sick Room facilities.
- 20 Sewing Machines for Skill Training.
- Cheap Stores and Cheap Canteen facilities.
- 30 CCTV surveillance in campus.
- IT products maintained by AMC or breakdown calls as and when necessary.
- Green campus and two Medicinal Gardens.
- Barrier-free facilities for physically-challenged persons.
- Incurred expenses 34.13 % for infrastructure, 43.32 % for academic facilities; 12.38 % for maintenance of physical facilities, 0.17 % for operational expenses excluding salary in five years.

Student Support and Progression

- Democratic participation of students in several sub-committees.
- Financial supports to students- partial free-ship and some free-ship.
- Providing of Scholarships of Governments and private agencies.
- During Covid-19 College provided 100% free-ship of Examination fees to all enrolled students for University Examinations.

- Signing 27 MOUs with other organizations career opportunities and skill trainings of students.
- Faculty members constantly motivate and guide our students for academic and careers development.
- An appreciable number of our students got admission in higher courses like PG, B.Ed., B.Sc. Nursing, B.Lib./ B.LIS, CA, CMA. In last five years it was 346.
- Our students qualified in Examinations like GATE, JAM, JACA, NET, SET; State Govt. Examinations, it was 227 in last five years.
- Providing free online portals like LMS, MCQ Examination and Entry-in-Service for academic enrichment, skill development and jobd.
- Our pass-out students got placements. In last five years it was 78 numbers.
- We motivate students for participation in co-curricular activities and games and sports.
- College is functional with different sub-committees
- Awareness programmes and workshops on anti-ragging, sexual harassment, environment pollution, gender equity, electoral literacy, Indian knowledge and value system.
- Students are encouraged to participate in NSS and co-curricular activities which enhance skills and sense of social responsibility.
- College magazine, “Pratiti” shows students' creative accomplishments and Wall magazines are published by respective departments.
- Providing portals for LMS, PO-CO Mapping, MCQ E-Exam., Entry-in-Service facilities for students.
- Students participate in wall magazines, college magazines and students' seminar show the attainment of programme outcome.
- Organising Blood Donation camps and got Certificate of Appreciation for Blood Donation Camp in 2018-2019
- Awarded Kanyashree 1st Prize in 2019-2020, 2022-2023 & 2023-2024 for best performance.
- College got district level first prize and cash prize of Rs. 60,000.00 for Youth Parliament competition in 2022-2023.
- Students Union (acting) involves in academic affairs and take active part in different cultural programmes, games and sports, extracurricular and outreach activities.
- Over the years, the College has been bestowed with very active and supportive alumnus. College got a registered Alumni Association on 5th December, 2023. It has good number of registered members.

Governance, Leadership and Management

- College focuses on good governance with participative management.
- Governing Body is the highest policy and decision making body.
- Governing Body functions under Calcutta University First Statutes, 1979; West Bengal Universities and Colleges (Administration and Regulation) Act, 2017.
- Introducing Code of Conduct, Ethical Policy, Zero Tolerance Policy.
- CCTV surveillance ensuring security in campus.
- Fire safety measures.
- General Insurance for property and Cash
- Governing Body appoints Sub-committees for Finance, Academic, Internal Complaint, Anti-Ragging etc. for smooth management.
- Principal discharges duties as per Statute of University.
- E-Governance & HRMS are in operation office management.
- IQAC ensures effective planning for teaching learning, seminars and takes feedbacks for further improvement.
- Prospectus is published.

- Follows strict online Admission process as per orders.
- Annual Budget approved by Governing Body.
- 50% of Tuition fees collected is deposited to Government.
- Whole-time teaching faculties are appointed through the West Bengal College Service Commission as per UGC rules.
- Appointment, service conditions and promotions of whole-time teaching staff are guided by the Calcutta University First Statutes, 1979 and the West Bengal College Teachers (Security of Service) Act, 1975 and Rules thereon of 1977 including UGC Guidelines & orders.
- Appointment, service conditions and promotion of whole-time non-teaching staff are guided by the Calcutta University First Statutes, 1979 and orders.
- State Aided College Teachers (SACT) are guided by orders of State Government.
- Leaves are granted to staff as per Leave Rules.
- Welfare measures to teaching and non-teaching staff includes Sasthya Sathi, Health Schemes.
- Employees' Co-operative Credit Society offers soft loans to members.
- Provides advances to newly joined staff until pay fixation.
- Non-teaching staff is provided refreshment facilities.
- Causal staff is paid Puja Ex-Gratia.
- Salary of causal non-teaching staff is enhanced by Governing Body.
- Salary grants received from Government is paid in 1st day of Month.
- Annual Self-Appraisal Reports for whole-time teaching faculties.
- Conducts Internal, Academic, Administrative, Gender Audits.
- Annual Reports are published.
- College submits proposals to State Government for grants.
- Participation in AISHE & NIRF.
- Established Institution's Innovation Council.
- Signed MoUs for skill training and academic enrichment.
- Certified by ISO 9001: 2015, ISO 14001: 2015 & ISO 21001: 2018 and membership in QCFL.

Institutional Values and Best Practices

- College always focuses on the institutional values and best practices.
- Introducing Code of Conduct, Ethical Policy, Zero Tolerance Policy, Environment Policy, Energy Conservation Policy.
- Continuous CCTV surveillance ensuring safety and security in the campus.
- Constituted Internal Complaint Committee and Anti-Ragging Committee to prevent sexual harassment and ragging in campus.
- Constituted Women and Gender Development Cell for gender equity, sensitization and women empowerment.
- A Committee for Persons with Disabilities, ELC Club, Kanyashree Club, Cultural Club .
- Constituted SC & ST Cell, OBC Cell and Minority Cell.
- Grievance Redressal Cell including a Compliant Box to deal with grievances. An RTI Cell has been constituted as per rules.
- Girl students are encouraged to take part in different College programmes, events, games and sports, NSS activities.
- Girl students are equally treated and they are included in different Sub-Committees and Cells.

- College gives special attention for environment protection.
- Regular awareness programme and Tree Plantation is done.
- Hazardous chemical waste products of science laboratories are disposed off through underground drainage system.
- E-waste is managed through certified company like Hulladek Pvt. Ltd.
- College imparts its students for mutual respect, love for the motherland, tolerance and harmony.
- Organizing community services and awareness programmes on gender equity and empowerment, electoral literacy, health and hygiene, environment pollution, tree plantation.
- Organising programmes for value addition like Saraswati Puja, Nabi Dibas, Raksha Bandhan, Rabindra Jayanti, Najrul Jayanti, Basanti Panchami, Basanta Utsav, Holi and Dol Jatra, Teachers' Day, Youth Day, birth day of Vidyasagar.
- Organising programmes of national importance like Independence Day, Republic Day.
- Celebrating World Environment Day, organising Swachh Bharat Abhiyan' for enlightening students about environment and hygiene and sanitation.
- Organizing awareness camps and programmes for health and hygiene, health checkup, Blood donation, Thalassemia detections, vaccination, exposure visits, tree plantation, electoral literacy, wild life protection, cancer awareness, cultural activities, landmark days etc.
- Organizing Fresher's Welcome and Annual Social every year with ex-students / alumni.
- Electoral Literacy Club and NSS plays decisive role for awareness of electoral literacy among youths. It conducts Youth Parliamentary competitions.
- Best Practice-1: A Journey towards Green and Pollution Free Environment.
- Best Practice-1: Student Profile Mapping.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	BAGNAN COLLEGE
Address	Vill.- Khalore, P.O.- Bagnan, P.S.- Bagnan
City	Bagnan
State	West Bengal
Pin	711303
Website	www.bagnancollege.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Badal Kumar Maity	03214-272258	9434147399	-	bagnan.college@gmail.com
IQAC / CIQA coordinator	Srabani Basu	03214-272396	9433105807	-	iqacbc1958@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day Evening

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
West Bengal	University of Calcutta	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	16-07-1958	View Document
12B of UGC	16-07-1958	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Vill.- Khalore, P.O.- Bagnan, P.S.- Bagnan	Rural	1.156453	5526.92

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Co course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Bengali, Honours	48	Passed HS or Equivalent Examination	Bengali	229	87
UG	BA,English, Honours	48	Passed HS or Equivalent Examination	English	66	38
UG	BA,Sanskrit, Honours	48	Passed HS or Equivalent Examination	Bengali,Sanskrit	81	12
UG	BA,History, Honours	48	Passed HS or Equivalent Examination	Bengali	220	68
UG	BA,Political Science,Honours	48	Passed HS or Equivalent Examination	English + Bengali	94	37
UG	BA,Philosophy,Honours	48	Passed HS or Equivalent Examination	English + Bengali	43	19
UG	BSc,Economics,Honours	48	Passed HS or Equivalent Examination	English + Bengali	22	2
UG	BSc,Chemistry,Honours	48	Passed HS or Equivalent Examination	English + Bengali	29	7
UG	BSc,Mathematics,Honours	48	Passed HS or Equivalent Examination	English + Bengali	28	7
UG	BSc,Physics, Honours	48	Passed HS or Equivalent Examination	English + Bengali	29	3
UG	BCom,Commerce,General	36	Passed HS or Equivalent Examination	Bengali,English + Bengali	324	166
UG	BCom,Commerce,Honours	48	Passed HS or Equivalent Examination	English + Bengali	341	165

	rs		Examination			
UG	BA,Arts,General	36	Passed HS or Equivalent Examination	Bengali,English + Bengali	1668	1342
UG	BSc,Science,General	36	Passed HS or Equivalent Examination	Bengali,English + Bengali	229	110

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				10				74			
Recruited	1	0	0	1	6	4	0	10	50	24	0	74
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				1			
Recruited	0	0	0	0	0	0	0	0	1	0	0	1
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				42
Recruited	5	1	0	6
Yet to Recruit				36
Sanctioned by the Management/Society or Other Authorized Bodies				20
Recruited	20	0	0	20
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	2	1	0	7	6	0	17
M.Phil.	0	0	0	1	0	0	3	1	0	5
PG	0	0	0	3	3	0	6	3	0	15
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	6	1	0	7
M.Phil.	0	0	0	0	0	0	2	2	0	4
PG	0	0	0	0	0	0	26	11	0	37
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1717	0	0	0	1717
	Female	2898	0	0	0	2898
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	85	112	81	85
	Female	133	137	139	112
	Others	0	0	0	0
ST	Male	2	0	2	0
	Female	1	1	2	0
	Others	0	0	0	0
OBC	Male	146	121	133	110
	Female	226	262	206	199
	Others	0	0	0	0
General	Male	582	604	537	510
	Female	877	1003	895	901
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		2052	2240	1995	1917

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>India has a long tradition and history of holistic and multidisciplinary/interdisciplinary education system. This multidisciplinary/interdisciplinary system would aim to develop all capacities of human beings- intellectual, aesthetic, social, physical, emotional, and moral in an integrated manner. Such education helps all-rounded development of students in divergent areas of knowledge and in long-run, it would benefit general Undergraduate students including those in professional, technical, vocational disciplines. This will help learners for cross-disciplinary, interdisciplinary and creative thinking. The Universities and College is facilitating multidisciplinary/ interdisciplinary education for all-</p>
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round development of students in consonance with NEP-2020 and Bagnan College is no exception. The College is approaching for multidisciplinary education implemented by the affiliating University. In tune with the vision of NEP 2020, making education more experiential, holistic, integrated, inquiry-driven, learner-centered, and flexible with multiple entry and exit opportunities to students, the College being affiliated to the University of Calcutta, follows Curriculum and Course structure of Curriculum and Credit Framework (CCF) designed by the University. The institution currently offers 14 Undergraduate programmes of B.A, B.Sc. and B.Com. under CCF, introduced by the University of Calcutta. Towards multidisciplinary/ interdisciplinary education, the College offers 284 combinations of subjects for 4 Year Honours Programmes and 426 combinations of subjects for 3 Year MDC Programmes to UG students in Arts, Science and Commerce stream under CCF. The faculty members are prepared for multidisciplinary education and to meet the need of students. They are registered in IRINS platforms for academic research. The teaching-learning study materials, academic calendar, lesson plans and routine are prepared to accommodate multidisciplinary courses. Latest methodologies and ICT-based tools and techniques are used. The necessary infrastructure are being provided for the purpose and it is increasing day by day. The faculties are preparing themselves and attending meetings, workshops, seminars organized by affiliating University or by Colleges under the University for successful implementation of multidisciplinary courses and CCF of NEP 2020. Moreover, the College is planning to introduce more short-term Add-on and Vocational courses. For successful implementation of multidisciplinary education and CCF College is organizing seminars, workshops and training programmes for faculty development. The College also promotes interdisciplinary research and innovative activities, internship training, model competition and poster presentation, faculty exchange programmes, seminar and workshops etc. Further, various departments practice interdisciplinary and multidisciplinary teaching, for instance, faculties of English, Bengali, History, Political Science, Education, and Chemistry, Food and Nutrition, Computer Science, Physics, Environmental studies

	<p>take classes as per need and arrange in-house faculty exchanges for teaching. The College arranges some short-term skill development Add-on and Certificate courses like Cutting and Tailoring, Beautician and Health Care, IT and Computer training. The professional self-defense Karate Course and Yoga are carried out. The Internship Cell and Research and Development Cell organized Internship Training for students under CCF. The Incubation Centre and Career Counseling Cell organize programmes for skill training and career opportunities for students. The NSS Units involve students for their character building and make them socially responsible citizens and serve the nation.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>The Academic Bank of Credit (ABC) and Policy for Multiple Entry and Exit are two key components of NEP-2020. The ABC aims to provide a non-rigid and more flexible transition or movement, nationally and internationally, amongst higher educational institutions as far as possible in the interest of learners. The ABC gives enormous opportunity to the students by allowing them to explore different combinations and integration of courses offered by different higher educational institutions and to find the best fit to their academic career opportunities. On the other hand, policy and opportunities for multiple entry and exit is no doubt a paradigm shift from the traditional system of higher education to a student centric higher education. The University in tune with the NEP 2020 provides such opportunities to the students under CCF and for the purpose the University has make provisions for issuance of Certificate/Diploma/Degree (Certificate after 2nd Semester/Diploma after 4th Semester /Degree (MDC) after 6th Semester/Degree (Hons.) after 8th Semester) as per the course-curriculum covered and finished by the students concerned. This multiple entry and exit ensures flexibility and more liberty to students at various levels in their academic career. The College is affiliated to the University of Calcutta for running UG Programmes only. So, the policy of implementing ABC is the full discretion and decision of the affiliating University which is to be followed by all Colleges affiliated under the University of Calcutta. The University organized meetings with the Principals of its affiliated Colleges and other senior officials for initiatives for preparedness for NEP</p>

2020, where Academic Bank of Credits (ABC) based on DigiLocker (a depository of documents of students in digital form) was discussed. The Principal of the College took active part in such vital meeting. One Day Workshop on ABC based on DigiLocker Framework was also organized in some other Colleges where officials of the University acted and enlightened the importance of ABC based on DigiLocker. Although the NEP 2020 has been implemented from Academic Session 2023-2024 by the affiliating University, all the Colleges under the University including ours are yet to be received Circular/Notification for implementation of ABC. The national level initiative has already been taken for ABC for successful implementation of NEP 2020 and we are waiting for the Guidelines from the appropriate authority about ABC implementation. The College is going to set up a Database, especially for students of the College where the students can enter their necessary details and information which may be used by the College / University for introducing ABC, when to be implemented. The successful implementing ABC at UG level would necessitate intensive linkage and collaboration between College and other organizations those are reflected in Criterion 3 and Criterion 6 respectively. The College is encouraging students and faculties for registering themselves for UGC-run courses under MOOC through SWAYAM, NPTEL etc. as part of ABC initiatives.

3. Skill development:

The Government of India has launched a Skill India Digital Hub, specially designed and developed to skill, re-skill and up-skill Indian individuals through online training platform for skill credentials, discovery of layers of jobs and entrepreneurial opportunities for youths. The improved version of the platform has Udyam, e-Shram, NCS and ASEEM portals. It will act as a bridge between employees and employers of the companies / undertakings and allow educational institutes to create/modify their Curricula as per the needs of the learners and industry demands. This Skill India Digital Hub will facilitate students of every age and stage of their educational and professional careers options. The objective is to a variety of skill training programmes so that every individual can pursue courses to develop their skills and make a career at any stage of life. The NEP 2020

aims to make students employable by introducing courses that develop their skills and knowledge in divergent fields or area of knowledge. The College follows the Curriculum of affiliating University under CBCS and CCF of NEP 2020. The University Syllabi and Curriculum contain skill enhancement courses for the students in various subjects or programmes. The College has also conducted various skill development activities and courses in collaboration with expert organizations for skill training, fostering of entrepreneurship and holistic development of youths/students. The College has signed about 27 MOUs/ linkages for the purposes. The College offers several short-term Add-on / Certificate Courses for skill training and employability of students like Cutting and Tailoring, Beauty Culture and Health Care, Computer Certificate and Diploma Courses. The College plans to conduct more programmes on personality development, lifestyle and skill development and enhancing professional quality of the students. The three NSS Units organize programmse and its volunteers do extracurricular and outreach activities by which their personality, skills and morale are developed. The College organizes seminars, workshops and counseling sessions for the development of soft-skills for job opportunities and employability. It organized programmes for Model Making and Poster presentation in association with Institution's Innovation Council (IIC).The College conducted hands-on training Internship Programme pursuant to Notification of the affiliating University for more than 401 students covering local industries, Banks, Health centers, Government offices and private organization. The College has established Institution's Innovative Council (IIC), an Incubation Centre and Internship Cell aiming at research and innovation works of students and make them self-employable and entrepreneur. It has started Mushroom Culture, Phenyl making Training etc. The College has established a Skill Training Centre with ISWPL under PBSSD, Government of West Bengal in the College for Skill Training of students in different areas / fields of job.

4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):

The College focuses on integration of Indian knowledge system in tune with NEP 2020 regarding teaching-learning in Indian language, culture and use

of online courses. India is a treasure trove of culture, developed over thousands of years and manifested in the form of arts, literature, customs, traditions, linguistic expressions, heritage sites etc. The arts form a major medium for imparting culture. The arts strengthen cultural identity and play role uplifting of societies and enhance cognitive and creative abilities and happiness of individuals. The preservation and promotion of India's cultural wealth should be considered a high priority for nation's identity and for its Economy. However, the promotion of Indian knowledge, arts and culture is important not only for the nation building but also for individual's development. Further, language, of course, is inextricably linked to art and culture of the nation. Unfortunately, Indian languages have not received their due attention and care for which the country is losing over 220 languages in last 50 years. The UNESCO has declared 197 Indian languages as 'endangered'. Thus, due efforts and proper attention should be given to preserve and promote all Indian languages including classical, tribal and endangered languages. Today, India is a global leader in information and communication technology. The Digital India Campaign is helping to transform the entire nation into a digitally empowered society and knowledge economy. The relationship between technology and education at all levels is of crucial significance. The use and integration of technology with Indian knowledge system is vital for development of education. The COVID-19 epidemic necessitates the alternative online modes of quality higher education whenever and wherever traditional modes are not possible. The NEP 2020 recognizes the importance of digital platforms and ICT-based online education. It aims to blend the Indian knowledge system rooted in its various languages and cultures with modern education system. The University of Calcutta has adopted new CCF in consonance with policy of NEP 2020. The College has had a long standing cultural heritage. In order to promote Indian knowledge and cultural heritage, the College organizes programmes in Indian national and regional languages including English. It organized programmes like Saraswati Puja, Basanta Utsav, Nabi Dibas, Bhasha Dibas, Rakhi Bandhan Utsav etc. The College offers two Indian languages namely, Bengali and Sanskrit. The College gives prominence

	<p>on Indian tradition and culture through syllabi of courses of affiliating University like, Bengali, Sanskrit, Education, History, and Philosophy. The College magazine “Pratiti” and Wall Magazines are published mostly in Indian languages. The classroom lectures are delivered either in Bengali or English. The departments provide study materials to students either in Bengali or in English and in Sanskrit by Sanskrit Dept. The College encourages students for MOOC Courses through SWAYAM, NPTEL etc.. Since COVID-19 pandemic online education is increasing rapidly. The College has launched online LMS, MCQ-E-Exam and Entry-In-Service portals for students. It has distance learning Study Centre of NSOU which offers 06 UG and 17 PG programmes through Online and Offline.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The Outcome-Based Education (OBE) is such education in which emphasis is given on a clearly articulated idea of what students are expected to know and be able to do, that means, what skills and knowledge they need to have when they complete their programmes and leave the institution. William G. Spady is an academic, educational psychologist, sociologist who is considered as the father of OBE. Three types of OBE are perceived - traditional, transitional, and transformational. In order to achieve OBE, the institution’s syllabus and curriculum are designed keeping in mind skill enhancement of student, outcome-focused techniques, global opportunities for students, Course Outcomes (COs), Program Outcomes (POs) and Program Educational Objectives (PEOs). The College focuses and ensures on OBE in tune with the NEP 2020. The attainment of POs, Cos and PSOs of students are evaluated through various methods and strategies. The Theoretical and Practical/Tutorial examinations are conducted at the end of each Semester as per the guidelines of the affiliating University. The results published by the affiliating University reflect the attainment of the Programme Outcomes (POs) and Course Outcomes (COs) by the students. Internal assessment is conducted regularly through different question patterns including MCQ and Short-Answer type. The Project work is an integral part of the Curriculum. The Project Reports are submitted by the students and are guided and evaluated by the respective teachers to assess the Course Outcomes</p>

	<p>and Programme Outcomes. The departments conduct some remedial classes to support weaker students for their further improvements. The Mentoring of students are also done regularly by the respective departments for the all-round development / improvement of students of the College. The online Students Profile Mapping (SPM) is also done for self-appraisal of the individual students for finding out their strengths and weakness for further improvement. The Feedback mechanism is another aspect of OBE. The Feedbacks are collected by IQAC regularly from different stakeholders namely, students, teachers and guardians/ parents and the same are meticulously analyzed by the IQAC. The actions are taken based on feedbacks and feedback reports are also submitted to the affiliating University regularly. The students are encouraged to take part in academic excursions, study tour, fieldwork/visits, industry visit etc. These are organized regularly to enhance experiential learning and all-round development of students. The College conducts online PO-CO Mapping and Attainment to assess the outcome and progress of students at a glance.</p>
<p>6. Distance education/online education:</p>	<p>Since last few decades distance education, known as distance learning, is gaining momentum across the world and more so in India. A distance learning programme can either be completely a remote learning or a combination of both online learning and offline classroom learning. The distance learning education is based on technologies such as video conferencing, TV, and the Internet. Today, it is involved online education and learning system. This is another alternative way of learning who are in employment and engaged otherwise or leaving in far distance form the learning HEIs. The UGC launched Massive Open Online Courses (MOOCs) through online /WWW including E-learning platforms like SWYAM, DISHA, SWAYAMPRAKASHA. E-pathshala. The distance learning environment is an exciting place to learn new things, collaborate with others, and retain self-disciplined. During COVID-19 pandemic, distance and online education system used several digital or online platforms for conducting classes, examinations, webinar, seminars, conferences, meetings, talks etc. In this connection several platforms were used significantly and still used like WhatsApp, Zoom, Google Meet etc. Use of</p>

ICT based tools like computers, Laptop, projectors etc. and techniques are increasing day by day significantly. Since COVID-19 pandemic distance and online education has been rapidly increasing in India and broken the geographical barriers across world. A good number of teachers participated in online faculty development programme (FDP), some did online UGC MOOC courses. The College has also launched online LMS, MCQ-E-Exam and Entry-In-Service portals to facilitate students including faculties for distance and online teaching-learning education. Adopting hybrid mode of education combining online and offline resources can be considered as the new normal, which is envisaged in New Education Policy as well. The College took initiatives since long i.e., in 1997 for opening a distance learning Study Centre of NSOU which is offering about 06 UG and 17 PG programmes under distance model having separate Office and Library facilities. This is another alternative step especially for working persons to earn higher degrees and certificates without hampering their normal work schedules or employment opportunities.

Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>The College has been working for electoral literacy since long with Election Commission(s). • The Electoral Literacy Club (ELC) was established on 28.02.2019 with four members of which three faculty members and one student representative. • ELC has reconstituted on 01.02.2022 with six members of which five faculty members and one student representative. • ELC has been constituted towards promoting constitutional obligations, fundamental rights of citizen including electoral process among students of age group 18-21 years.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>• Yes, ELC consists of both students' coordinators and coordinating faculty members appointed by the College. • Yes, ELC is functional. • ELC organizes awareness camps to sensitize students on their electoral rights and familiarize them with electoral process of registration and casting votes. • ELC takes initiatives on Electoral Literacy with local administration where constitutional obligations,</p>

	<p>fundamental rights of citizen of India are discussed. • ELC takes the initiatives in enrolling the name of our students who are eligible for Electoral Voter Card registration. Yes, the ELC of the College is representative in character. • ELC comprises good number of members from students, faculties, and support staff participating in Electoral Process. • ELC encourages faculties and staff for participating in Election process conducted by Election Commission (s). • ELC members always motivate students in class room session& camps organized.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>Yes, initiatives are taken by the ELC: • College has been working for electoral literacy since long with DM & CEO & ERO Office. • Electoral Literacy programmes are held in College premises with ELC. • College selected for Centre of Electoral Roll and Polling Centre for scrutiny of Electoral Roll by Citizens. ELC provided office staff for the purpose. • ELC participated in Voter Verification & Information Programme (VVIP) and special campaigns. • College selected for Polling Station by Election Commission(s). ELC extended cooperation. • As per request of DM & DEO, ELC provided facilities for publication Electoral Roll & enrolment in Voters’ List. . • As per request of BDO, ELC provided IT facilities for Election Trainings. • Our students regularly participate in State Level Youth Parliament Competition organized by Department of Parliamentary Affairs, Govt. of West Bengal. They got individual and team prizes in several events held within the period from 2018-19 to 2022-23. ELC extended support in this endeavour. • Total 16 students participated in State Level Youth Parliament Competition on 26.09.2022 and got 1st prize in District Level. ELC extended cooperation. • ELC circulated all notifications received from DM & DEO. • ELC took steps for EVM and VVPAT Familiarization. • ELC organized programmes for “Systematic Voters Education and Electoral Participation (SVEEP)” as per UGC notification. • ELC organized Campaign for “Mera Pahla Vote Desh Ke Liye” as per UGC notification.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in</p>	<p>ELC organizes various awareness programmes: • Celebrates Constitution day to realize the importance of Constitutional Rights for every Indian Citizen. • Special Awareness Camp on General Voting Awareness was organized with local administration.</p>

<p>electoral processes, etc.</p>	<ul style="list-style-type: none"> • Celebrated National Voters Day. • Distributed Leaflets for awareness of Electoral Literacy and Voting rights among students.
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<ul style="list-style-type: none"> • Yes, ELC with NSS takes initiative in reviewing all its eligible students get registered as voters. • All eligible students of the College are enrolled as registered Voters.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
5013	5081	4330	4297	4537

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 35

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
34	34	34	35	31

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
203.00481	98.47083	70.79471	180.57007	119.20553

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The College is committed to impart higher education with equity and inclusion. As affiliated to University, the College has hardly any scope of changing its course-curriculum. From academic session, 2018-2019, the College follows Semester system under Choice Based Credit System (CBCS) and from 2023-2024, Curriculum and Credit Framework (CCF) under NEP-2020. Besides, 23 distance Programmes, College offers 14 regular UG programmes under CBCS and CCF. It organizes Induction Programmes for newly entrants. Though College follows University designed curriculum, some of our faculty members are members of Board of Studies in other Universities contributing curriculum planning. The College uses conventional chalk and talk system along with ICT tools. It ensures effective Curriculum planning and delivery with following steps:

1. **Designing Prospectus:** The College publishes manual Prospectus and e-prospectus for relevant information to students and other stakeholders.
2. **Framing Routines:** The Routine Committee with Academic Sub-committee prepares Master Routine based upon which Departments prepare Departmental Routines.
3. **Academic Calendar:** The Academic Calendar is prepared by IQAC incorporating all academic matters and extension activities in tune with Academic Calendar of affiliating University. Lesson Plans are also prepared by all Departments.
4. **Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs):** POs, PSOs and COs is typically evaluated to assess the effectiveness of Programmes and Courses in achieving learning objectives.
5. **Mentoring:** All Departments practise students mentoring at regular interval in order to help the students for improvement.
6. **Innovative Teaching:** Innovative teaching-learning mechanisms and ICT including use of PPT, You Tubes, WhatsApp, Google meet, Google Drive, Learning Management System (LMS) are used. During Covid-19 period it was so successful for online classes, examinations, webinars etc.
7. **Library:** For effective teaching-learning, Library provides Digital Library facilities, digital cataloging, OPAC, NLIST, Koha ILMS with D-space.
8. **Academic Resource and LMS:** The College has online academic resource, LMS and facilities of

MCQ e-Examination, displayed in College website.

9. **Question Banks:** For each curriculum University Question Papers are preserved in Library for use of students and faculties.

10. **Evaluation Process:** The College follows University Evaluation process. Departments also conduct Continuous Internal Evaluation of students.

11. **Enriching Experiences:** The College organizes seminars, workshops, induction programmes for learning experiences.

12. **Project Guidance:** Project works are assigned for academic enrichment and developing analytical skills of students.

13. **Fieldwork and Tours:** Fieldwork and educational tours and trips are arranged for practical exposure and learning experiences of students.

14. **Ensuring Quality Assurance:** To ensure effective curriculum planning and delivery some key aspects are considered:

? **Academic Audit:** The Academic Audit is conducted from the academic session 2022-2023 with academic experts for all-round academic enrichment.

? **Feedbacks:** IQAC takes feedbacks from stakeholders and analyzes it for further improvement. Feedback Reports are submitted to University.

? **Parents Meeting:** Regular parents meetings are organised.

? **Departmental Meetings:** Departmental meetings are held regularly.

? **Infrastructure:** Several projects have undertaken for development of infrastructures, laboratories, libraries, class rooms, teaching aids.

Thus, institution provides a holistic learning environment towards all-round development of the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM,

NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 6

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1	View Document
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1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0.41

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	92	3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The College, to provide a holistic academic environment, gives emphasis on following cross-cutting issues.

1. **Professional Ethics:** The professional ethics has been included in curriculum of Arts, Science and Commerce.
2. **Gender Issues:** The College gives emphasis on gender equity and women empowerment and development.

Syllabi Inclusion: Gender issues are included syllabi like Political Science, English, Education, Bengali, History, Economics and Philosophy.

Sensitization Initiatives: The institution conducts awareness programmes and celebrates International Women's Day to sensitize students and staff.

- A State level seminar on “Women empowerment and India” was organised on 15.05.2023.
- A Seminar on “*Itihas, Samakal O Ganamaddhyam*” was organised on 06.01.2023.
- Gender Audit has been conducted from 2021-2022.

3. Human Values: The human values are crucial to curriculum framework. The academic experts give emphasis on curriculum framework.

4. Syllabi Coverage: Professional Ethics, Gender and Human values are included in different courses. These are summed up as:

- **Economics:** Environmental Economics, sustainability & gender issues in DSE course is included.
- **English:** Women’s writing and women’s empowerment in Core, DSE and GE courses are included. Human values are dealt with in DSE course on Partition Literature.
- **Food & Nutrition:** Core course and DSE of Food and Nutrition offer methods of understanding of nutritional assessment, surveillance and role of dietician in hospital.
- **Life Science:** Environmental issues are included in GE and DSE courses on ecology, community ecology, biodiversity, phycology, mycology, plant ecology, ecosystem dynamics and environment pollution.
- **Philosophy:** Human values are included in Core courses on Indian ethics, Western ethics and philosophy of religion. Environmental Philosophy and Feminist Philosophy are taught as Skill Enhancement Course.
- **Political Science:** Gender and Politics are included in DSE course of Political Science.
- **Sanskrit:** Core and Elective courses include texts dealing with human values & ethics, gender, environment sustainability and professional ethics.
- **Education:** Core and DSE courses are included concepts, classification, need of value education, role of School, home and society.
- **Commerce:**

Professional Code of ethics is included in B.Com. curriculum.

5. Environment and Sustainability: Global warming and environmental pollution are causing devastating situation in the Globe. The College promotes several initiatives:

Syllabi Integration: Core, Skill Enhancement Course, and Generic Elective courses are included in Botany, Zoology, Economics, Physics, Food and Nutrition and Chemistry incorporating environment and its sustainability.

Mandatory Course: Environmental Studies is taught as Ability Enhancement Compulsory Course in CBCS and CVAC under CCF. Projects Works are assigned to students on Environmental Studies.

Awareness Programmes: Seminars and awareness programmes are organized on conservation of animals and waste management for environment protection.

6. Holistic Approach: Celebrations and observation of memorable days and events of national and international significance are organized to inculcate human values, gender equity and to pay respect to our country and national leaders including great men.

NSS Activities: College NSS units organize several programmes for promoting human values and gender equity within and outside College.

Cultural and Co-curricular Activities: Students are encouraged to participate in cultural programmes and co-curricular activities. They contribute in Wall Magazine and College Magazine, “Pratiti”.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 36.31

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 1820

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: C. Feedback collected and analysed

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 78.27

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
2052	2240	1995	1917	1994

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2606	2606	2606	2606	2606

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 47.05

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
593	633	563	506	467

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1174	1174	1174	1174	1174

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 147.44

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

College gives emphasis on experiential learning, participative learning and problem-solving methodologies both inside and outside the classrooms.

Experiential Learning:

- Departments conduct museum visits, one-day field trips, study tours, industrial visits.
- Departments assign their students with Project Works.
- Project Works for Environmental Studies of all students are done.
- Science Departments conduct practical classes and Laboratory demonstrations. Commerce take practical classes for IT.
- Online Lecture are arranged by different Departments.
- Students are encouraged to use Library and Digital Library resources like OPAC, KOHA and INFLIBNET, LMS, e-books and e-journals.
- Films and audio-visual documents are shown by Departments and students are encouraged to critically evaluate them.
- Audio Lectures, YouTubes, Videos, WhatsApp and e-mails messages are sent to students for academic matters.
- Besides, chalk and board works, faculties make Power Point Presentations. Desktops, Laptops, Printers, Projectors have installed in Departments, Class rooms, Libraries, Teachers rooms. It has dedicated servers and photocopiers.
- College encourages students for online UGC runs MOOC and SAYAM courses.

Participative Learning:

- Students are motivated to participate in debates, poster presentation, quiz competition, students' seminars, model presentation etc.
- One-day field visits, study tours, industrial visits and visits to biodiversity parks, botanical gardens, zoological parks, science museums, heritage sites are conducted to get hands-on experience.
- In 2023-2024, 401 students under CCF have undergone Internship Training at different organizations.
- Faculty members often use ICT-based tools and e-resources for effective teaching-learning.
- Students are encouraged to make PPT and other digital presentations on subject themes.
- Learning Management System, MCQ-E-Examination portal are provided to make the students more competent.
- Students are encouraged to co-curricular activities, Electoral Literacy, Youth Parliament, Blood Donations, Health Checkup camps and awareness programmes.
- Students are encouraged to Yoga, Mental Stress Management and Karate.
- Seminars and Workshops are organized on different societal, environmental and gender issues for awareness.
- Students were encouraged to attend webinars and online lectures.
- In Covid-19 pandemic, online classes were organised and used WhatsApp, Google Meet, Zoom Meeting , YouTubes to reach students.
- Students are encouraged to write in Wall magazines and College magazine 'Pratiti'.

- Students are encouraged to participate in College Programmes like Fresher's Welcome, Annual Function, Basant Utsav, Bhasha Diwas, Nabi Dibas, Shikshak Divas.
- Certificate and add-on courses are organized for skill development and entrepreneurship.

Problem Solving Methodologies

Several problem-solving methodologies are used by Departments like SWOT Analysis, Mentoring, Operations Research, Problem Tree, Fishbone analysis.

- Competitive Examination Facility (Entry-in-Service Scheme) is available. Students are offered 48000 questionnaires involving Mathematics and Reasoning for their self-evaluation process.
- All Science and Commerce Departments have Laboratories for practical classes to teach problem solving techniques. Economics, Political Science, Commerce deal with complex and real world issues as part of Curriculum.
- Projects and assignments are given to students in various programmes following University curriculum.
- Departments organize extra and remedial classes for completion of syllabi and help weaker students.
- Students are offered free online portal for Entry-in-Service with galore of questionnaires.
- Individual Students' Profile Mapping is done for comprehensive overview of individual student's academic performance.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 90.81

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
37	37	37	37	37

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 82.14

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
28	28	28	29	25

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The College follows curriculum, students' academic assessment and evaluation process as designed by affiliating University.

- Under CBCS, Internal Assessment, Tutorial or Practical Examinations are taken as per University norms albeit it varies from subject to subject. Under CCF system, Tutorial or Practical Examinations are taken as per University norms. Besides, assignment is given to students for submission of Project Works or Term Papers as prescribed by University or concerned Department.
- Marks for Internal Assessment and Tutorials in each paper/course are awarded by departmental teachers as per University guidelines. Teachers prepare question papers for Internal / Tutorial Examination.
- Subject specific theory papers are examined and awarded by external examiners appointed by University. Skill Enhancement Course (SEC) papers in Multi Disciplinary Course (MDC) and Inter-Disciplinary Course (IDC) papers for both Honours and MDC are examined and awarded by internal examiners.
- The documents of Internal Assessment are minutely checked and preserved by respective Departments.
- University appoints examiners to assess academic performance of students in semester-end examinations. The details of Examination and Evaluation of respective Courses are described in Prospectus and College Website linking University portal.
- The Departments follow continuous internal evaluation (CIE) of students. They are encouraged for students' seminar.
- The College encourages to adopt innovative method, such as, MCQs. For the purpose, one online portal has been provided in College website.
- The Teaching staff encourages students through innovative pedagogical practices are included in tutorials and practical.
- Remedial classes are taken for weaker students and completing syllabi and classes for advanced learners are offered by departments.
- The Principal, Shift-in-Charge/Shift Supervisors and Coordinator of IQAC meet students frequently to solve their problems, if any.
- The College gives due importance on parent-teachers meetings. In the meeting attendance and performance of student is assessed in presence of parents/guardians for further improvement. Students are awarded for good attendance.
- For examination, manual notice, WhatsApp and College website are used to communicate with students. During Covid-19, online mode was effectively used for online class, tests and evaluation. The Academic and Examination Sub-Committees monitor Test and Evaluation process.
- The students can voice their grievance regarding examination and evaluation before Examination Committee, Grievance Redressal Cell or directly to the Principal. A complaint box has provided for complaint. Any grievance, related to registration, question papers, admit cards, mark sheets are immediately brought to the notice of affiliating University.
- Departmental meetings and meetings of Examination Committee, Grievance Redressal Cell are held to resolve grievances. The Principal's Office takes special care about the matter.
- Students can apply for Review of Results through Principal's Office as per University Notifications.
- A student can also file an RTI application as regards examination and/or evaluation of any paper under Section 6(1) of RTI Act, 2005. Both the College and University have RTI Cell.
- Mentoring is done regularly by each department to assess students' performance and guide them

for improvement and progression.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) are essence of teaching-learning and evaluation process. POs are overarching knowledge and skills that students are expected to attain at the end of programmes. PSOs are what the students of a specific Programme attain. POs are attained through Programme Specific Core Courses. The course specific outcomes are regarded as COs that describe what a student is expected to know well and he/she is able to attain at the end of each course.

- POs, PSOs and COs of all programmes are designed by respective Departments in tune with curriculum designed by affiliating University. These are shared through notifications, College website, classroom sessions, Prospectus, Induction programmes to make students aware of the objectives of different courses and specific learning outcomes that are expected from each course when they become graduates.
- Departments take initiatives to aware students about POs, PSOs and COs. The hard copy and soft copy of syllabi and details of POs, PSOs and COs are available in each department and Library.
- In the beginning of academic session Induction Programmes including Library Orientation Programmes are organised to make the students aware about curriculum. The College provides important Web-links of affiliating University about curriculum.
- The evaluation of attainment of enlisted outcomes is conducted through Results Analysis, Mentoring practices, Departmental meetings and Placement records. The attainment of POs and PSOs are assessed with the help of COs of respective Programmes through direct evaluation process as per the University norms. The result of each programme of students are preserved by the College Office.
- For effective application, PO-CO Mapping and Attainment is done meticulously by the College and displayed in the College website.
- The students' performance is measures through the process of Calcutta University Examinations including Internal Assessment and Tutorials or Practical. The results and academic performance are regularly reviewed by the Departments and Academic Sub-Committee.
- Each Department tries to keep records of the students' progression to higher education or employment. One of the important measures to assess attainment is their employability after

completion of Degree Programme.

- The College has Career Counselling and Placement Cell for the purpose of employment opportunities and Career progression of students. The students are continuously encouraged and helped to appear at different competitive examinations for job opportunities.
- College has Online portal to Entry-in-Service which provides a galore of questionnaires on English Language, Elementary Mathematics, General Knowledge, Logic and Reasoning. It is linked to College website which is accessible by students through ID and Password.
- Students are encouraged in certain skill enhancement short-term add-on and certificate courses.
- College has signed several MOUs with other organizations for training and skill development of students.
- College has opened an Incubation Centre and Skill Training Centre under the aegis of Utkarsh Bangla, Government of West Bengal for job training and entrepreneurship.
- Departments encourage students for Higher Studies and further Progression in CUET, JAM etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The attainment of POs and COs are assessed to measure the effectiveness of Programmes and Courses studied by the students to achieve learning objectives. Teaching-Learning process starts with designing of POs, PSOs and COs and ends through the process of attainment and evaluation. The attainment levels of designed Outcomes are evaluated in a robust and comprehensive manner. The Outcomes are objective-based attainments by a student when he or she qualifies successfully in End Semester examination. The methods of attainment and evaluation are two categories.

1. Direct Attainment Evaluation Strategies

A. Semester-End Results Analysis: A detailed analysis of Semester-End Examination results is done to get clear picture regarding attainment of POs, PSOs and COs. At the end of each semester, result analysis of each course is done by using Cumulative Grade Point Average (CGPA) obtained by students. This is an effective indicator to evaluate the level of attainment of PO, PSO and CO.

B. Internal Examination Results Analysis: A detailed analysis of Internal Assessment results is done for evaluation of attainment of POs, PSOs and COs. In addition, departments conduct topic-wise discussion, continuous internal evaluation (CIE), project-based assignments and student's seminars which help to assess attainment of COs.

C. Students Internship Training: Under CCF of NEP 2020, affiliating University mandates Internship in 2nd/ 4th/ 6th Semester of all students of all Programmes. In Internship, the students are also to prepare a Project Report of 50 marks. In 2023-2024, College organised Internships to 401 students.

2. Indirect Attainment Evaluation Strategies

A. Academic Sub-Committee and Departmental Meetings: The meetings of Academic Sub-Committee and Departments are held to review results of students' and progression including completion of course specific syllabi of each programme.

B. Students Performance and Attainment Mapping Portal: The College has Web-portal for mapping of POs and COs for grading of all Final Semester students. This portal uses a well-defined Algorithm for computing Attainment Score of each Student based on both CGPA and Faculty members' Grades. It follows the attainment Score = 80% of CGPA + 20% of Faculty given grade.

Portal Link: <https://bagnancollege.com/POCO>

C. Students' Progression to Higher Education: This strategy of progression to Higher Education is instrumental for attainment evaluation of POs and COs. Our students' progression is good and satisfactory.

D. Job Opportunities and Placements of Students: Getting job opportunities and placements of students serve as an important metric for attainment evaluation of POs and COs. Our students' employed in several organizations which is satisfactory.

E. Feedback Reports: The Feedbacks collected from students, guardians, faculties, alumni and employers are analyzed and evaluated for further improvement of Pos and COs. The attainment level score is calculated for each course by combining 80% of direct method score and 20% of indirect method score.

F. Appreciation and Financial Support: For successful attainment of POs and COs the selected students are awarded for 1st Class in Final University Examination, highest Attendance, highest Library uses, best Social service, best NSS volunteers etc. In 2022-2023, about 400 students are awarded by Certificates, Financial supports and small gift.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 75.65

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
654	844	996	835	563

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1115	1153	1051	886	940

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey**2.7.1****Online student satisfaction survey regarding teaching learning process****Response:** 3.71

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 15.08

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0.1	0	0	0	14.978

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The College has shaped an ecosystem for innovations that helps to nurture new thoughts and ideas to excel in research, innovation and development works. The IQAC with Research and Development Cell has taken following initiatives for the purpose.

Incubation Centre: College initiated short-term Certificate Courses on Cutting & Tailoring and Beauty Culture & Health Care from 2018, aiming girl students are self-employed and entrepreneur. It has started Mushroom Culture, Phenyl making Training etc.

Institution's Innovative Council (IIC): College has established an Institution's Innovative Council in 2021-2022 under Ministry of Education, Govt. of India. The Council functions with incubation centre for innovative activities and entrepreneurship.

Research and Development Cell: College has Research and Development Cell to encourage research and innovation works. The College approved Seed Money for research projects by faculty members.

Research Projects: Faculties received grants for Major and Minor research from UGC, ICSSR, Government. Dr. Dipanwita Das got a major project entitled “Assessment of Mosquito diversity of Rural and Urban Howrah, West Bengal, India”. The College provides required research facilities and Study Leaves and On Duty Leaves for research.

Memorandum of Understanding: College has signed 27 MoUs with other organizations to promote collaborative environment through workshops, training and internship for employability and entrepreneurship.

Publications by Faculties: Faculties have contributed research works in reputed national and international journals. College provides all supports to faculties for doctoral research works.

Transfer of Knowledge: Transfer of knowledge is fulfilled through published works, delivering lectures etc. by individual faculty. Besides publish works faculties deliver invited lectures outside College, acted as Resource persons, member of BOS and engaged in post-graduate teaching, UG project supervisions.

Educational Tours and Field Visits: Educational Tours, Field Visits and Excursions are organized by departments every academic session and financial supports are provided.

Participation in Competition: Students take part in Youth Parliament, Science Fair and General Model Competitions. Sri Suvradip Shee has included in India Book of Records for innovative skill by making smallest Durga Mandap using match sticks.

Poster Presentation: Dr. Joyee Das got best Poster presentation awards from Kalayni University in 2018, Uluberia College in 2020 and Sri Shikshayatan College in Collaboration with Indian Photo-Biology Society in 2023.

College Publications: College is going to publish a book “The Knowledge” with ISBN number. College magazine “Pratiti” and departmental wall magazines are published by students and staff.

Exposure Visit Program of Students: College organizes Exposure Visit of students from local Secondary and Higher Secondary schools. This experienced knowledge among students.

Add-on Courses: College conducted 06 Job-oriented Skill development courses. Out of which Economics Department conducted 03 add-on courses of which two on research methodologies.

Innovations by Departments: Affiliating University has introduced Skill Enhancement Courses for all UG courses under CBCS from 2017-2018. It embraces innovative ideas and thoughts.

Workshops and Seminars: College organized 33 workshops and seminars in last five years on different issues. Co-curricular activities like Quiz, Drawing, Debate competitions are also conducted.

Internship Programme: Internship Cell provided hands-on Internships Training for 401 2nd Semester students under CCF in 2023-2024.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 11

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3	0	08	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards**3.3.1**

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.43

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
03	01	01	05	05

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.34

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
04	01	03	02	02

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The College gives emphasis on extension activities and sensitizing students about social issues. Sensitizing students in the realm of socio-economic conditions is important for their holistic development to become socially responsible citizens. To achieve this goal, students are sensitized to social inequality, environmental pollution, poverty, community health etc. The following extension activities are carried out through three NSS units and Students' Union (acting) with the IQAC of College.

Community Service by NSS

- Campus Cleaning and awareness programme.
- Cleaning awareness campaign at Khalore Gram Panchyat.
- Awareness camp for Communal harmony.
- Observation of Communal Harmony Week and Flag Day.
- Distribution of Educational Kit among students of Rural Primary School.
- Feeding Poor people at Bagnan Railway Station Area.
- Road Safety Awareness Programme.

Community Engagement Activities

- Conducted Students' Vaccination Programme for Covid-19.
- Mask distribution to local people for prevention of Covid-19.
- Dengue Awareness Programme at Hetampur Primary School and Road Rally at Khalore Gram Panchayat.

Environmental Awareness

- Tree plantation programme at College campus.
- World Environment Day organized by NSS Units.
- Tree Plantation Programme and 'Banomahotsab' in the locality.
- Wild Life Conservation and Awareness Programme in the locality.
- Environmental Pollution Awareness Programme at Khalore Village Market.
- E-waste Management campaign.
- Signing MOUs with Hulladek Pvt. Ltd. for e-waste Management.

Health Awareness Drive

- Dengue Awareness Programme in 2018-2019.
- Programme on Cancer awareness and prevention in 2018-2019
- Blood donation camp in 2019-2020.
- Thalassemia detection camp in 2019-2020
- Special Lecture on Dengue Awareness in 2019-2020
- Blood donation camp in 2022-2023
- Eye Check-up camp
- Regular Health Check-up camp

Cleanliness Campaign

- Campus Cleaning Drive organized by College in 2018-2019 and 2019-2020
- B.D.O., Bagnan I & College jointly conducted Utkarsha Bangla and Cleaning Awareness programme in 2019-2020
- Jan Shikshaan Sansthan, Bagnan & College jointly conducted Utkarsha Bangla and Cleanliness Fortnight in 2019-2020.

Exposure Visit of Students: College organized Exposure visits of students of neighbouring Secondary and Higher Secondary Schools to encourage them for Higher Studies.

- **Exposure Visit 2020:** In 2020 02 local Schools with hundreds of students participated in Exposure visits.
- **Exposure Visit 2023:** In 2023 total 06 Schools with hundreds of students participated in Exposure visits.

Philanthropic Activities

- Teaching and Non-teaching Staff of College donated to West Bengal State Emergency Relief Fund for Covid-19 of Rs. 1,11, 200.00.

Prize & Certificate of Appreciation

- Annual Prize for games and sports are given. In 2022-2023 it provided certificates of appreciation and financial supports for best results, best library use, best NSS Volunteers, best social works.

Impact of Extension Activities:

- It creates a sense of social responsibility among students.
- Students can understand local heritage, economic condition and cultural diversities.
- Students can realize social problems and need of their contributions for better society.
- Students can learn leadership skills and team works.
- Prize distribution, certificate of appreciation and financial supports for best performances and social works encourage the students in extension activities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The College is involved in various extension activities, Government Scholarships etc. The College received several awards and recognitions from the Government, Universities and others for its varied extension activities. Our students and faculty members also got recognition for their outstanding contribution. Following awards and appreciation are received.

1. Kanyashree Prakalpa: This is one of the most popular social schemes launched by the Government of West Bengal for Girls students. The College received certificate of appreciation as best performer for Kanyashree.

- College awarded 1st position in Howrah District for successful implementation of Kanyashree Prakalpa for 2019-2020. This was awarded by Department of Women and Child Development and Social Welfare (DWCDSW), Government of West Bengal.
- On tenth Anniversary celebration of Kanyashree Prakalpa, College acquired 1st position in Howrah District for 2022-2023 for successful implementation of Kanyashree Prakalpa.
- On 11th Anniversary celebration of Kanyashree Prakalpa, College acquired 1st position in Howrah District for 2023-2024 for successful implementation of Kanyashree Prakalpa.

2. Youth Parliament Competition: The Department of Parliamentary Affairs, Government of West Bengal organizes Youth Parliament Competitions.

- College awarded 1st Prize in Howrah District for 2022-2023 by the Department of Parliamentary Affairs, Government of West Bengal for Youth Parliament Competition.
- College has been awarded Merit Prize in Howrah District for 2022-23 by the Department of Parliamentary Affairs, Government of West Bengal for Best Script Writer in Youth Parliament Competition.
- College awarded 3rd Prize in Character Building in Divisional Level Youth Parliament Quiz Competition for 2019-2020 by the Department of Parliamentary Affairs, Government of West Bengal in Youth Parliament Competition.

3. Appreciation for Blood Donation Camp:

- A One Day Blood Donation Camp with Thalassemia Detection in association with State Blood Transfusion Council, West Bengal, was organized on 31.08.2019 at College. Certificate of appreciation was provided to the donor students by SBTC, West Bengal.
- Another Blood Donation Camp was organized on 28.08.2022 at College and Certificate of appreciation was provided to the donor students by SBTC, West Bengal.

4. Appreciation for Outstanding Performances: The students and staff of our College, also engage themselves in various other Programmes at various levels and have received awards and recognition.

- Dr. Joyee Das, Department of Chemistry received: (a) Best Poster Presentation Award in National Conference sponsored by DST-PURSE organized by University of Kalyani in July 2018; (b) Best Poster Presenter Award in National Seminar on 'Contemporary Research in Chemical Sciences' organized by Uluberia College on 2nd March 2020 and (c) Best Poster Award in National Seminar on 'Chemistry in Biology' organized by Shri Shikshayatan College in collaboration with the Indian Photobiology Society on 19th Dec. 2023.

- Dr. Soumen Ray, Department of Computer Science received Certificate of Merit for Outstanding Innovative Model in 5th Regional Science and Technology Congress 2022-2023.
- Mrs. Srabani Basu, Dept. of Economics, Dr. Bubai Bag, Dept. of History and Dr. Manas Ghose, Dept. of Economics received recognition for voluntary social services.
- Sri Suvradip Shee has included in India Book of Records for innovative skill by making smallest Model Durga Mandap using match sticks.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 3

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
02	01	0	00	00

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 24

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

College gives priority for development of infrastructure.

- College has three storied Building with three Blocks – A, B & C and two storied new Science Building – Block D.
- Campus covers about 1.156453 acres and built up area - 5526.92 sq. m.
- Principal's Office, Office of Evening, Morning Shift.
- Library, Central Office, IQAC Office & Committee Room, Professor's Room, Cash Counter, Boys and Girls Common Rooms, Students' Union Room, Canteen, Tailoring Room, Beautician Room, Medical Room, Sick Room, Cheap Store, Security Room, Generator Room, Computer Rooms, Multi-Gym, Yoga, Karate Room, Games & Sports Room, Alumni Office, NSOU Office.
- Spacious Teacher's Room with internet and other facilities.
- Library covers about 2750 sq.ft. It boasts a resourceful collection of 31,448 books.
- Digital Library. Library is linked to College website: www.bagnancollege.in
- Library website www.bclib.edu.in.
- Library provides ILMS, koha; web-OPAC and N-List by INFLIBNET and NDLI and Open Educational Resources (OER) like UGC Swayam, E-PG Pathshala and Vidya-Mitra, E-Gyankosh by IGNOU, NPTEL and e-resources.
- Research and Development Cell, Institution's Innovation Council, Incubation Centre.
- NSS Office & NCC (in process).
- 28 Classrooms, Laboratories-11, Departmental Rooms -16 with adequate infrastructure and internet facilities.
- Total 13 ICT enabled Classrooms, two Seminar Halls with projectors, computers and internet facilities & AC.
- CCTV-30. & Fire Extinguishers -17, Sound System Sets - 07 for Class Rooms/Halls.
- Wooden Table -167, Chair - 298, Platform - 25, Podium - 07, Lockers Almirah - 05, Wall Magazine Board - 16, Computer Table - 47, Green Board - 48, Almirah - 59, Wall Wooden Cabinet – 12, Desks -04 & Huge Wooden Benches, Tools.
- Computers - 93, Printers - 38, Laptop - 07, Projectors -13, Servers – 03, Photocopier-03.
- Library and Office with internet and LAN with high configuration band power - 100 -150 of BSNL and Private organisation.
- Wi-Fi enabled campus with 06 number access points.
- Clean & purified drinking water - Aquaguards-12, Water Coolers-03, ATM Water Cooler-01.

Separate Ladies Toilets -10 and Gents Toilets -12.

- Power back up 45 KVA Generator
- Installed 10 KVA Solar panels,
- About 400 LCD lights, 18 Master Switches for energy conservation. About 310 Ceiling fans, Air Cooler-02 and Exhaust Fans -22 & AC-11.
- Energy and Green Audit are conducted regularly.
- Infrastructure for Games and Sports and two Play Grounds.
- Multi-Gym, Yoga and Karate facilities.
- Common Room for Boys and Girls with adequate infrastructure and facilities.
- Girls Common Room with Napkin Vending and Napkin Disposal Machines in Toilets.
- Ramp, wheel chair and other facilities for persons with disabilities.
- Medical Check-up and Sick Room facilities.
- 20 Sweing Machines for Skill Training of Girls students.
- Computers and internet Training courses of students.
- Cheap Stores and Cheap Canteen facilities subsidized by College.
- Barrier-free facilities for physically-challenged persons, Braille Books.
- Incurred expenses: 34.13 % for infrastructure, 43.32 % for maintenance facilities; 12.38 % for maintenance of physical facilities and 10.17 % for operational expenses during last five years.
- Two Water reservoirs with 20,000 ltr. connected by PHE Dept.
- Two Medicinal Plant Gardens for therapeutic use and research.
- Car, Bike and Cycle space/stand.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 34.2

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
81.97385	24.40054	26.69822	80.00387	16.78920

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The Library is located in the 2nd floor of East Block covering area about 2,750 sq.ft. Library is well accommodated with Librarian Room, Stack Room, Processing Section, Circulation Section, Reference Section, Periodical Display, Reading Rooms for Students, Reprography Section, New Arrival Section, Preservation Section. Inside the Stack Room, books are arranged as per Dewey Decimal Classification. Stack Guides have been provided for users. There is one Baggage Counter for users. A Digital Library is of recent development for better academic enrichment. Library is under CCTV surveillance. It is well equipped with adequate furniture, LAN, internet connectivity and Wi-Fi.

- Library boasts a resourceful collection of 31,448 books includes latest syllabus
- University Question Banks from 2010.
- Library has special collection (copies): For Entry in Service: 1376, Rare (Social Science): 70, Local History: 60, Encyclopedia Britannica: 18, Knowledge Encyclopedia: 04, Encyclopedia of Religion & Ethics: 13, Dictionaries: 50, Map: 20, Indian Cultural Heritage: 30, UGC MRP Project & Thesis: 14, Sacred Scripture: 10, Invention: 17, Rachanaboli & Novel: 200, Collection on Sarat Chandra, Rabindranath, Vidyasagar, Vivekananda, Bivutibhusan, Bankim Chandra, Gandhiji and many others.
- E-Journal (NLIST): 8074, Electronic Books: 195833, Journal: 04, Magazines: 06, News Papers: 06.
- Library is linked College website www.bagnancollege.in and Library website www.bclib.edu.in.
- Integrated Library Management System (ILMS) started in 2016 with SOUL 2.0. In 2022 Library installed koha ILMS. From 2023, koha (Version 20.11.09.001) is used. From 2024, web-OPAC is used with koha (version 22.05.04.000).
- Free e-resources of N-List by INFLIBNET and National Digital Library of India (NDLI) are linked to College and Library websites.
- Open Educational Resources (OER) like UGC Swayam, E-PG Pathshala and Vidya-mitra are

provided to users.

- INFLIBNET, E-Gyankosh by IGNOU, NPTEL and other open access e-resources are provided to users.
- College spent books and journals in last six years are: For 2018-2019: ₹ 93,160, 2019-2020: ₹ 5,900, 2020-2021: ₹ 8,070, 2021-2022: ₹ 17,280, 2022-2023: ₹ 3,69,816 & 2023-2024: ₹ 93,970.
- Digital Library is of recent inclusion for academic enrichment included OPAC, NLIST and Koha ILMS with D-Space and connected to LMS portal in College website.
- Web-based Online Public Access Catalogue (web-OPAC) can access 24x7 using: www.bclib.edu.in
- Library started hosting College Repository through D-Space for University Question Papers, faculty Publication and sample Project Papers.
- Barcode enabled Digital Library Card to all Library users.
- 10 internet connected Desktop Computers in Digital Library to access various e-resources like e-books, e-journal, Sodhganga etc.
- 200 MBPS (BSNL Broad Brand) Internet bandwidth/ speed is provided for all users.
- Library orientation programmes for 1st Semester students are done in every academic session.
- 14 Departmental Libraries are running with Library.
- Separate reading Rooms for faculties and students are provided.
- LMS portal for students and faculties from 2022-2023 is available.
- From 2022-2023, College provides Certificate of Appreciation with some financial support for best Library users for all semester students for all three shifts.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The College has a modern, comprehensive and secured IT facilities with modern wi-fi connectivity. The students and faculties including office staff have become accustomed with IT-assisted teaching-learning evaluation process and office management system consequent upon COVID-19 pandemic. Online Class, examinations, evaluation via Google and Zoom forms have helped a lot for teaching-learning process. However, following IT-enabled facilities are available in the College.

- Wi-fi enabled campus with internet connection of 100-120 MBPS bandwidth on 24x7 supports for all stakeholders & 200 MBPS (BSNL) in Library.
- Total 13 LCD projectors in Class rooms, Seminar Hall.
- Computers-93, Printers-38, Laptops-07, Projectors-3, Servers-03. Photocopier-03.
- ‘Campus Expert’ by M/S. Infonetics Pvt. Ltd. and Smart College ERP by M/s. 3S Software Pvt. Ltd. are used for Students’ data and Office management, Online Admission, Fees Collection etc.
- PO-CO Mapping, LMS, MCQ Examination & Entry-in Service portals of M/S. Right Brain Technology
- Account section is using ‘Tally’ accounting package.
- Online salary system with Government grants are dealt with Govt. runs HRMS.
- Library is linked College website www.bagnancollege.in and Library website www.bclib.edu.in.
- Integrated Library Management System (ILMS) with SOUL, koha and web-OPAC is used.
- N-List by INFLIBNET and NDLI are linked to College and Library websites.
- Open Educational Resources (OER) like UGC Swayam, E-PG Pathshala and Vidya-mitra are linked up.
- INFLIBNET, E-Gyankosh by IGNOU, NPTEL and other open access e-resources are linked up.
- Digital Library included OPAC, NLIST and Koha ILMS with D-Space and connected to LMS portal in College website.
- Web-based Online Public Access Catalogue (web-OPAC) can access 24x7 using: www.bclib.edu.in.
- Barcode enabled Digital Library Card system.
- 10 internet connected Desktop Computers in Digital Library for e-resources like e-books, e-journal, Sodhganga etc.
- YouTube channels for Online Admission and teaching Learning.
- Software such as MS Office, Python IDLE, Arduino IDE, LaTeX, C/C++ Language, Photoshop, R, Sublime Text for HTML and CSS Programming, Dev C++, UBUNTU Linux Operating System, Oracle 11G for Database Management System, Java Development Kit(jdk) for Java Programming, KOHA, WEB-OPAC, Tally-ERP are being used to fulfill the curricular needs.
- Online Feedback: <https://www.bagnancollege.in/feedback.php>
- Student Query: <https://www.bagnancollege.in/StudentQueryForm.php>
- Grievance Redressal: <https://www.bagnancollege.in/GrievanceRedressalForm.php>
- Alumni Registration: <https://forms.gle/WuQ49ZrubvG2Xc3f8>
- LMS Portal is active where study materials are uploaded by faculties and students have open access to it: <https://bagnancollege.com/eshikshak/>
- Students Profile Mapping software to identify slow-learners, average-learners and advance learners: <https://bagnancollege.com/spm/students.php>
- PO-CO Mapping Portal for mapping and attainment evaluation of programme outcome and course outcome: <https://bagnancollege.com/POCO/>
- Entry-in-Service Portal for students: https://e-exammantra.com/bagnan_college/
- MCQ Portal: https://bagnancollege.com/webapps/mcq_index.html
- Students Skill Enhancement: <https://www.bagnancollege.in/SkillEnhancement.php>
- Communication tools used like Website, WhatsApp, e-mail, Google Meet, Zoom Platform, YouTube, Video etc.
- Website is maintained by an authorized company and updated regularly by our Website Committee and Technician.
- LAN and network connections are duly monitored by technical assistants.
- College has an upgraded financial accounting software (Tally Prime 9.0)
- Installed 30 CCTV cameras for 24-hours surveillance in campus area supported by Wi-Fi

connectivity.

- Two domains <http://www.bagnancollege.in> and www.bagnancollege.com
- NSS Units: <https://www.bagnancollege.in/NSS.php>
- RTI Complaints: <https://www.bagnancollege.in/RTI.php>

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 89.52

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 56

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 51.47

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
97.62434	54.13510	30.22199	80.47328	83.41662

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 75.25

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2757	4644	4914	4202	984

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 11.13

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1105	1219	143	121	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 10.84

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
93	118	112	73	26

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
654	844	996	835	563

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 2.68

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
40	17	19	12	05

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 16

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
05	03	03	04	01

File Description**Document**

Upload supporting document

[View Document](#)

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 16.8

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
25	15	06	17	21

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Over the years, the College has been bestowed with very active and supportive alumni. On 16th May 2004 an Alumni Association was formed informally at Bagnan College with 13 office bearers and 88 ex-students. An Executive Committee meeting of Alumni Association was held on 21st August 2005 and a special meeting was held on 11th September, 2005 at Bagnan College. The College in association with Alumni Association celebrated 50 Years of Bagnan College in 2007.

Since joining in 2015, the Principal felt necessity of registration of an Alumni Association. In 2019, a meeting of ex-students was convened and held on 15th June. An Executive Committee of Alumni Association was formed and decided for registration of Alumni Association. About 66 ex-students were attained and formed an Executive Committee. This process was further delayed for COVID-19 pandemic.

- “Bagnan College Alumni Association” was registered (**Registration No. S0039729**) under the Registration of Societies West Bengal Act XXVI of 1961.
- Alumni Association was registered with seven Office bearers namely, President, Vice-President, Secretary, Assistant Secretary, Treasurer and two others executive members.
- Alumni Association is the mirror of College which reflects the professional and personal achievement of our students. Presently, we have more than 300 registered Alumni with some distinguished alumni.
- The vision of Association is a beacon of unity, empowerment, commitment to cultivate relationships and connections, promoting academic excellence and contributing for the College. The mission of Association runs with objects as laid down in the W.B.S.R. Act, 1961 for the over development of College.
- We have a strong and conducive relationship between alumni and management of the College for facilitating needs and requirements of our rural and first generation learners.
- Several alumni are serving as teachers and office staff of the College. Some alumni are active members in the Governing Body of College.
- A large number of alumni is serving in different schools, Colleges, Universities, Government and private offices.
- Our alumni provide support services and participate in games and sports and cultural programmes of the College every year.
- President of Governing Body of the College is an alumnus and actively engaged in the overall development of College.

- Local MLA, an alumnus, is one of the active members of the IQAC of the College has consistently supports and plays important role in the development of College.
- Several alumni are members of Governing Body have consistently supported and played role in the development of College.
- Principal with support of our alumni got several Govt. Projects for construction of water supply lines, additional class rooms, play grounds, College gate etc.
- The registered Alumni Association contributes significantly to the development of the College through financial and/or other support services.

The Alumni Associations plays a significant role in the overall development of College through their active participation, support and services. We maintain strong relationships with our alumni.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The governance and leadership is reflective of and in tune with the Vision and Mission of the College. This is done through a Perspective Plan and sanction of Governing Body with participative management. .

Vision statement:

The vision of the College is to produce honest, aware and truly educated citizens of the country who will place the good of the country and society over their personal well-being. Our aim is to produce good citizens who are respectful to the nation, tradition and cultural heritage of the country, aware of their social relevance and importance, and above all, self-confident.

Mission statement:

- To disseminate higher education to younger generation of the locality and region to produce responsible citizens.
- To diffuse noble inspiration amongst the people for higher education and to make them aware for better propagation of higher education.
- To ensure a democratic, secular and cultured environment so that students irrespective of their caste, creeds, gender and religious beliefs can exchange their ideas and views freely.
- To promote gender equity and women empowerment.
- To promote advancement of learning in Arts, Science and Commerce as per the need of the society.
- To promote and encourage research and publication works amongst the faculties and students.
- To make the students competent and self-reliant through job-oriented and skill development courses and training programmes.
- To promote Indian knowledge and value system.

Perspective Plan:

Institution's long-term perspective plan is to encourage research and innovation activities whereas short-term perspective plan is intended for capacity building and skill enhancement of students through following initiatives:

- NEP-2020 introduced from Academic Session 2023-2024.
- UG 4-Years Honours with research and without research and 3-Years MDC Courses.

- Indian Knowledge System introduced.
- ABC will introduce under affiliating University.
- More UG Courses proposed.
- Short-term Certificate / Add-on Courses introduced.
- Internship Programmes introduced.
- Laboratory and libraries upgraded.
- Research and Development Cell and Institution's Innovation Council.
- Student Mentoring introduced.
- Outreach and Co-curricular activities with NSS.
- Feedback Mechanism introduced.

Governance and Leadership:

Governing Body is the highest policy and decision making body. Principal is the Academic and Administrative Head acts democratically to reach goal in a well synchronized manner namely,

- Internal Quality Assurance Cell,
- Academic Sub-Committee
- Finance Sub-Committee
- Building Sub-Committee
- Purchase Sub-Committee
- Admission Board
- Library Sub-Committee
- NSS Advisory Committee
- Anti-Ragging Committee
- Grievance Redressal Cell,
- Internal Complaint Committee
- Gender and Women Empowerment Cell
- SC & ST Cell
- Cultural Sub-Committee
- Games and Sports Sub-Committee

Participative Management:

- Governing Body, the highest Body, representing a cross-section of people provides overall supervision.
- Principal acts with IQAC and different Sub-committees.
- IQAC ensures effective teaching-learning through Departments.

Sustained Institutional Growth:

- Functional Governing Body
- Code of Conduct
- Zero Tolerance Policy
- Ethical Policy Document
- Environment Policy
- Energy Conservation Policy
- Annual Reports

- Internal and Financial Audits
- Functional IQAC
- Functional Sub-Committees and Cells
- AISHE & NIRF Participation
- Academic & Administrative Audits
- Gender Audit, Green Audit, Energy Audit
- Feedback mechanisms
- Certificate and Add-on Courses
- Research and Development Cell, Institution's Innovation Council and Incubation Centre
- Internship Programmes
- Student Satisfaction Survey
- Signing of MOUs
- Memberships in QCFI & ISO Certifications

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The College functions in a coherent manner according to the following institutional policies, administrative setup, appointment and service rules and deployment of institutional plans.

Institutional Policies:

The College is Government-aided and affiliated to the University of Calcutta. The policies of College are embedded in tune with its vision and mission keeping pace with NEP-2020.

Administrative Setup:

- Governing Body is the highest policy and decision-making body provides overall guidance and supervision.
- Governing Body appoints sub-committees like Finance Sub-Committee, Building Sub-Committee, Admission Board for efficient management.
- Principal is the Academic and Administrative Head acts with IQAC and others functionaries.
- Principal discharges duties as per Statutes of affiliating University and Government Orders.

- IQAC, constituted as per UGC Guidelines, ensures academic planning and its implementation.
- Shift-in-Charge and HODs extends their hands for smooth administration.

Appointment and Service Rules:

- Whole-time teaching faculties are appointed through West Bengal College Service Commission as per UGC rules.
- Appointment, service conditions and promotions of whole-time teaching staff are guided by Calcutta University First Statutes, 1979 and West Bengal College Teachers (Security of Service) Act including UGC Guidelines.
- Appointment, service conditions and promotion of whole-time non-teaching staff are guided by Calcutta University First Statutes, 1979 and Govt. orders.
- State Aided College Teachers (SACT) are guided by State Government orders.

Deployment of Perspective Plan: Perspective plans are deployed under following broad categories:

A. Teaching-Learning and Evaluation

- Preparedness for NEP 2020.
- Curricular planning and implementation
- Academic Calendar, Lesson Plans and Routine.
- Digital Cataloguing and e-resources in Library.
- ICT-based Teaching-Learning.
- Experiential Learning, Participative Learning and Problem-solving Methodologies.
- LMS & MCQ portals.
- Students' Mentoring to help students and their progression.

B. Research, Innovation and Extension

- Research and Development Cell.
- Provision for Financial assistance to faculties for research works.
- Incubation Centre and Institution's Innovation Council.
- MOUs for skill training, internships.
- Extension activities like Blood donation, Medical Check-up.

C. Infrastructure Augmentation

- Development of Campus and new Science Building.
- Renovation of Class Rooms, Laboratories and Furniture.
- ICT-enabled class rooms.
- Digitization of Library.
- Environment Protection and Energy Conservation Policy.
- Modern Office Management.
- Development of Playground.
- Gymnasium, Yoga and Karate.
- Drinking water and toilets facilities.
- Augmentation of physical infrastructure.
- Medical Check up unit

D. Student Support and Enrichment

- Free-ship for poor students including assistance from Students Aid Funds.
- Bus and Rail Concessions.
- Scholarships
- MOUs signed for career opportunities and jobs.
- LMS, MCQ and Entry-in-Service portals.
- Motivating for co-curricular and outreach activities.
- Add-on and Certificate courses for skill training & jobs.
- Internship of students.
- Digital Library facilities.
- Certificate of Appreciation and Financial Assistance to students.

E. Governance and Management:

- Code of Conduct introduced.
- Zero Tolerance Policy & Ethical Policy
- Anti-Ragging Cell, SC & ST Cell, Grievance Re-dressal Cell, Gender and Women Empowerment Cell and Gender Audit. .
- Financial Audits, Internal Audit, Academic Audit, Administrative Audit, Green Audit, Environment and Energy Policy and Energy Audit, Green Audit
- E-governance, HRMS and networking.
- Annual Self-Appraisal of Faculties.
- Feedbacks Analysis and action takings.
- Signing of MOUs with other Organisations.
- ISO Certification and Institutional membership.
- CCTV Surveillance for safety and security in Campus.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2***Institution implements e-governance in its operations***

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

A. Welfare Measures for Teaching and Non-Teaching Staff:

College has welfare measures both for teaching staff and non-teaching staff. Several welfare measures are as follows:

- West Bengal Health Scheme for fulltime faculties.
- Swasthya Sathi Scheme for Non-teaching staff and SACT.
- Loan from General Provident Fund to full-time staff.
- Loan from Employees' Co-operative Society to staff members.
- Ad-hoc Bonus to fulltime NTS & SACT,
- Festival /Puja Bonus/Ex-gratia to Casual/Temporary NTS
- Group Insurance Policy for fulltime teaching and non-teaching staff.
- Superannuation benefits for permanent staff: Pension, Family Pension, Gratuity, Leave Encashment.
- VRS for fulltime staff.
- Leave facilities like Casual Leave, Earned Leave, Medical Leave, Maternity Leave, Child Care Leave, Study Leave, FDP leaves etc.
- Canteen facility for all
- Refreshment for non-teaching staff.
- Annual picnic for all teaching and non-teaching staff together was organized for joyful recreation.

B. Measures for Academic Enrichment and CAS:

- College provides E-Learning and Digital Library facilities.
- Financial Assistance to teaching faculties for research works and Seminar.
- Promotion of faculties under CAS is executed as per UGC and Government orders.
- Study Leave for UGC-FDP is granted to faculties subject to fulfilment of certain conditions of UGC/ Government.
- Promotion of Non-teaching staff are done by Government orders.
- Professional and skill training programmes are organized for teaching and non-teaching staff.
- NOC is given and on duty leaves are granted to faculties for Orientation and Refresher Courses.
- Faculties are granted leaves for attending Short-Term Courses for professional development.
- Seed money is provided to faculties for research projects through RDC.
- Faculties are encouraged to enrol for doctoral research works or Ph.D.
- Faculties are encouraged to Minor and Major Research projects.
- ICT, Computer, Laptop, Wi-Fi, infrastructural supports, laboratories are provided to facilitate research and innovation works.
- Generator and 24-hour power back-up through solar power plants.

1. **Daily Attendance Check Up:** Teaching faculties are required to sign in Attendance Register stating arrival, departure, class allotted and taken etc. as per the Calcutta University First Statutes, 1979 and Govt. orders. Principal daily checks and countersigns Attendance Register.
2. **Annual Self-Appraisal Report (ASAR):** Teaching faculties maintain ASAR as per the Calcutta University First Statutes, 1979 and Govt. orders. It contains teacher's academic, administrative, co-curricular activities; attendance, classes taken, leave taken etc.
3. **Performance Based Appraisal System (PBAS):** Each faculty member is assessed according to PBAS which is checked and verified by IQAC, Coordinator and the Principal. Promotion under CAS is based on UGC-PBAS API score.
4. **Academic Audit:** College conducts Academic Audit and submits reports to the higher authority like the West Bengal Council of Higher Education.
5. **Performance Appraisal of SACT:** State Aided College Teachers (SACT) of the College are guided by orders of State Government, issued from time to time.
6. **Performance of Office Staff:** Principal supervises office employees and measures their performance. He checks daily attendance of staff. Departmental and Laboratory staff is appraised by HOD or Shift-In-Charge. Library staff is appraised by Librarians.
7. **Other Facilities:** ATM and RO based water purifier, Refrigerator and Canteen facilities, Ramp, wheelchair, toilet for differently abled staff, Games and Sports.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description**Document**

Institutional data in the prescribed format

[View Document](#)

Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.

[View Document](#)**6.3.3**

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 14.16**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	8	12	5	3

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
7	8	9	11	16

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The College employs strong financial strategies for mobilization and optimal utilization of funds or grants received from various sources. The fund is used optimally for holistic institutional development and well-being of students and staff.

Funding and Income Sources:

College maintains its own fund, offering flexibility and autonomy in financial policy and decision making.

- College is Government-Aided and salary grants of whole-time teaching and non-teaching staff are received from State Government.
- Fees collection from students is main source of College funds.
- 50% of the Tuition fees collection is deposited to State Government.
- Development fund is generated from development fees collected from students.
- General fund is created from fees collection
- Proposals sent to UGC and State Government for grants and hence, Grants received.
- Proposals sent to Local Governments for financial assistance for development of College.
- Income from NSOU Distance Study Centre.
- Income from Dead Stock or Scrap or Waste Clearance.
- Money received from Government for Youth Parliament.

Financial Management and Fund Utilisation:

- Bursar, appointed by Governing Body, helps Principal in day-to-day financial affairs.
- Governing Body and Finance Committee monitor and approve projects.
- Grants received from different sources are utilized as per rules or norms
- College maintains a transparent and well-planned financial management system.
- Head wise budgetary allocation prepared by Bursar is approved by Governing Body.
- Budget proposals for purchases or construction works follow a structured approval process, presented to Finance Sub-committee/Building Committee/Purchase Sub-Committee and Governing Body.
- Tender and Quotations are invited for purchases or works as per norms
- E-tenders are floated as per Financial Rules of Government.
- Library Committee, Departments and Central Office and Library submit their requisitions.
- Funds are utilized for teaching learning process, experiential learning, outreach programmes, co-curricular activities of the students.
- Funds are utilized for development and maintenance of physical infrastructure, ICT-enabled tools, electrification, water supply, fire safety and other facilities.
- Funds are utilised for campus cleaning, campus development, renovation, repairs, workshops, seminars, training etc.
- Funds are utilised for Add-on and Certificate Courses, NSS, NCC, Medical Units, Games and Sports, Internship, Certificates and financial supports to students, research and innovation works etc.
- Funds are utilises for salaries/remuneration of contractual/casual/temporary/daily paid teaching and non-teaching staff of College.

Regular Internal Audit:

Internal Audits for good governance and effective internal control system is conducted. It is carried out by a firm of Chartered Accountant(s), appointed by Governing Body. Utilisation Certificates are submitted and Income Tax, Profession Tax, GST are paid on a regular basis.

Financial Audits regularly:

Books of Accounts of the College get audited regularly by empanelled Chartered Accountants' Firm, appointed by Higher Education Department / DPI, Government of West Bengal. This is carried out for audit of accounts of Grant-in-Aid and other grants received from different state agencies/UGC and fees collection from students.

Measures of Audit Observation:

Both Internal and External Auditor's Reports are placed in Governing Body. Governing Body takes measures based on audit observations. The Audit report is mandatorily sent to the DPI, Government of West Bengal, immediately after audit.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC, constituted as per UGC Guidelines, is instrumental for quality improvement and overall development of the College. The IQAC has contributed significantly in several areas and/or involved in activities which are provided as under.

- Initiatives for Institutional Preparedness for NEP 2020.
- Submission of AQARs as per NAAC Guidelines.
- Submission of data for AISHE
- Participating in NIRF.
- Curriculum Planning, Academic Calendar and Lesson Plans with Academic Sub-Committee to attain PO and CO.
- Conducting Induction Programmes in every Academic Session.
- Conducting Exposure Visits with local School students guided by teachers.
- Reviewing Learning outcomes through internal evaluation.
- Taking tutorials/practical examinations and viva-voce of students on a regular basis.
- Establishment of Research and Development Cell, Institution's Innovation Council,
- Functioning of Gender and Women Development Cell, SC & ST & OBC Cell.
- Initiatives for Promotion under CAS of several Teaching Faculties.
- Initiative for construction of new Science Building,
- Construction of pavement and master drain.
- Construction Main Gate.
- Construction of Departmental Rooms, Students' Cheap Store.
- Installation of Solar Panel, CCTV, Water Purifiers, Coolers, Fire extinguishers.
- Initiating soil conservation and protecting roots of trees.
- Initiation for ICT-enabled Class rooms and Departments.
- Renovation of Teachers' Room & Office
- Providing ICT facilities and high speed internet connection.
- Purchase of High Capacity Photocopier, LCD projector and computers.
- Renovation of Boys and Girls Common Rooms and construction of toilets.
- Initiatives for ISO Certifications and membership in Quality Circle Forum of India.
- Conducting Academic & Administrative Audits,
- Conducting Green Audit, Energy Audit and Gender Audit by experts.
- Conducting Webinars, organizing online classes and tests during Covid19 pandemic
- Organizing seminars/workshops on Women Empowerment, Life Skill development, Health Awareness.
- Organizing professional training programmes for faculties and support staff.
- MOUs with other organizations for capacity building and skill training of students.

- Introducing Add-on and Certificate Courses for students.
- Introducing Certificate / Diploma Courses of Computer and ICT.
- Organizing programmes on Career Counselling, Entry in Service.
- Organising Educational Tour, Field Visit, Excursion of students and staff.
- Internship Training for capacity building and skill enhancement of students
- Conducting regular Health Check-up camps and Health awareness programmes.
- Organizing Blood donation Camp and Thalassemia detection Camp.
- Initiatives for Medical Check up and Sick Room facilities.
- Registration of Alumni Association and strengthening alumni activities.
- Launching LMS, MCQ Examination and Entry-in-Service portals.
- Initiative for purchasing books and journals in Library
- Digitisation of Library for e-resources.
- Initiative for infrastructure development in Library
- Initiations for establishment of Museum.
- Feedbacks from stakeholders for future plans and further improvement.
- Introducing Yoga and Karate for health awareness and self-defence.
- Organizing Extension and Social Outreach activities with NSS.
- Arrangement for Mentoring of individual students and guiding them for progression.
- Result analysis and progression of students in terms of Higher studies and placement.
- Attainment of POs, COs through PO-CO Mapping.
- Initiation for NCC Unit in College.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The College takes pride for providing adequate facilities and equitable educational opportunities to both girls and boys students, regardless of their socio-economic backgrounds, cast and creeds. The College gives emphasis on sensitive Gender issues and pays attention on Girls students for following reasons:

- College is a co-educational institution and situated in a rural area.
- Nearly of 60% is girl student coming from divergent socio-economic poor and middle-class backgrounds
- A good number of Girls students includes minority category.
- Percentage of girl students is increasing over the years.
- Participation of girl students in co-curricular and extracurricular activities as compared to boys is more.
- Participation of Girls students as NSS Volunteers compared to boys is more.

Measures for Gender Equity and Sensitization:

Following measures have been taken for promotion of gender equity and sensitization during last five years.

Curriculum Related:

- Courses in English, Education, Philosophy, Bengali, Economics, Political Science deal with various aspects of Gender issues including Rights to Girls Child.
- Short-term Add-on/Certificate courses specially designed for girl students are conducted for skill enhancement and employment opportunities.

Co-curricular Activities:

- Participation of girl students in co-curricular activities is higher than boy students.
- Participation in Youth parliament without Gender biasness.
- Participation in Mock Parliament and Quiz Competitions by all students.
- Promoting Gender equity awareness on Constitutional Rights, Duties and Obligations through Electoral Literacy Club.
- Voters Registration Workshop in collaboration with Local Administrative inclusive of all students.

- Voters' Day Celebration irrespective of Gender.
- Awareness Programme and State level seminar on "Women Empowerment and India"
- Events of social importance are observed in the College like International Women's Day, World AIDS Day, World Environment Day, International Mother Language Day etc.
- Organising Programmes for celebrating Human Values and Indian Culture like Yoga Day, Teachers' Day, Basanta Utsab, Kobi Pronam, Saraswati Puja, Nabi Dibas, College Foundation Day, Annual Games and Sports and Annual Social Function etc.

Facilities for Women in Campus:

- Girl students, regardless of caste, creed, economic and cultural background have equal opportunities to access all educational resources and facilities in College.
- Continuous CCTV surveillance with strict monitoring ensures safety and security in the campus.
- Restricted entry in campus with Identity Card.
- Deployment of Security Staff at College Gate.
- Deployment of Lady Attendant.
- Deployment of Caretaker-cum-Electrician.
- Generator Facility.
- Girls Common Room Committee.
- Sick Room for Girls.
- Napkin Vending Machine and Napkin Disposal Machines.
- Grievance Re-dressal Cell,
- Internal Complaints Committee.
- Women and Gender Development Cell.
- Anti-Ragging Committee.
- Ethical Policy Document.
- Zero Tolerance Policy.
- Separate Common Rooms for Girls and Boys.
- Games and Sports facilities.
- Canteen inside the campus.
- Reading Room facility in Central Library under CCTV surveillance.
- Health Awareness and Health Check-up Facilities.
- Regular Karate class for Self-defence for girl students.
- Encouraging students for participation in cultural programmes, games and sports, co-curricular and outreach activities and volunteering NSS.
- Girl students are included in different Sub-Committees/ Cell.

Gender Audit:

- College has conducted Gender Audits to assess gender equality and equity in College.
- Audit reports reflect that College maintains gender equality and equity and there is no gender bias.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The College is situated in a rural area and having a large number of disciples belonging to divergent socio-economic backgrounds, cast, creeds and culture. The College has strong cultural heritage and adopted a comprehensive policy aimed at establishing an inclusive environment for all involved regarding tolerance and harmony towards cultural, regional, linguistic, communal and socio-economic diversity. To achieve this goal, the policy incorporated several areas and took following initiatives in the last five years.

- Observing Independence Day and Republic Day in befitting manner which builds a sense of solidarity and patriotism among students and staff.
- Raksha Bandhan and Basanta Utsab are celebrated with students, ex-students and faculties.
- Annual Social and Cultural Programmes are organised with large number of students, ex-students, faculties and parents.
- Rabindra Jayanti, Najrul Jayanti, Vidyasagar Jayanti, Michael Modhusudan Jayanti, Matri Bhasa Diwas are celebrated in befitting manner.
- Youth Day and College Foundation Day are celebrated in befitting manner.
- Saraswati Puja and Nabi Dibas celebration reflects maintaining communal harmony.
- Observing Students' Week, Student Induction Programmes.
- Fresher's Welcome.
- Celebration of Communal Harmony Day by NSS.
- Community Services and Extension Activities through NSS.
- World Environment Day and Yoga Day are celebrated.
- Awareness programmes on Women's issues.

- Indoor and Outdoor games and sports.
- Awareness for Environmental protection.
- Blood Donation and Thalassemia Test Camps.
- Regular Health Awareness and Check-up camps.
- Karate for Self-defence of Girl students including Yoga.
- Performing Gender Audit.
- Organizing Voter Awareness and Voter ID registration by ILC.
- Opportunities to ST / SC / OBC / Minorities students for admission, scholarships, concessions.
- Offering scholarships and fess concessions for needy students.
- College awarded First Prize three times for best performance in Kanyashree Prokolpo.
- Bus and Rail Concession to needy students.
- Mentoring of students irrespective of cast, creeds, backgrounds.
- Sensitization of students towards constitutional obligations as citizens.
- Awareness by Electoral Literacy Club for young voters.
- Organizing visit to Bidhan Sabha by Youth Parliament Committee and ELC.
- Youth Parliamentary competitions to learn leadership for nation building.
- Organising, with BDO-I, Bagnan, in-campus training for first-time voters.
- SC, ST and OBC Cell, Minority Cell fostering inclusivity.
- Women and Gender Development Cell promoting women welfare.
- Committee for Persons with Disabilities for their wellbeing.
- NSS programmes to reach underprivileged people in society.
- NCC Unit for nation's service (under way).
- Offering scholarships and education loans giving equal opportunities to students.
- Observing Communal Harmony Week.
- Blood Donation Camp for society.
- Thalassemia detection and Eye Check up Camps.
- Observing International Mother Language Day.
- Organized Seminar on Conservation of Rural Wild Animals
- Workshop-cum-Awareness Programme on E-waste Management.
- Signed MOU for E-waste management.
- Plastic free campus, restricted entry of vehicles, Smoking free campus.
- Ethical Policy, Zero Tolerance Policy and Code of Conduct for equal opportunities to students.
- Using LED Lights, Master Switches, 10 KV Solar panels conserving energy resources.
- Tree plantation programmes for Green campus.
- Green Audit and Energy Audit.
- In 2022-2023, 462 students awarded Certificate of Appreciation with financial support for best performance in Final Examination, highest Attendance, Library use, NSS Volunteering and Social workers irrespective of cast and creeds.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice # 1

Title of the Practice – A Journey towards Green and Pollution Free Environment

Objectives: The UN SDGs included several Development Goals to ensure Environmental Sustainability. Towards this Goal, Green and Pollution Free Environment in Bagnan College has following objectives:

- Conservation of Greenery in Campus including Regular Tree Plantation.
- Awareness camps for Conservation of Wild Lives.
- Management of different wastes.
- Use of Renewable Energy.
- Conservation of Water Resources.
- Restricted Use of Plastic products.
- Environmental Policy for College.
- Energy Audit and Green Audit.
- Rain-water Harvesting.

Context:

NEP 2020 report observes with climate change, increasing pollution and depletion of natural resources; sizeable shift will occur to meet the world's energy, water, food and sanitation needs. In this context, journey towards Green and Pollution Free Environment is considered best practice in our institution. Conservation of Greenery in campus along with birds and insects, waste management and awareness programme on conservation of environment is intricately related to Green and Pollution Free Environment.

Practices: Green and Pollution Free Environment practised in the institution with the help of all stakeholders are as follows:

- Maintenance of greenery in the Campus.
- Yearly Tree Plantation.
- Distribution of saplings in neighbourhood.
- Maintaining 'Charak Udyan' of medicinal plants to generate awareness about Indian Knowledge System.
- Awareness campaign in College for conservation of Wild Lives and Environmental Conservation.
- Installation of 10 KVA Solar Panels with the help of WBSEDCL.
- Using LED lights and Master Switches in all class rooms, Halls, Laboratories, offices.
- Conducting Green Audit and Energy Audit.
- Leaflet distribution and Awareness Campaign among public.
- Regular management of E-waste, solid waste and chemical waste.
- Observation of World Environmental Day on 5th June.

- Listing of Flora and Fauna resources in the Campus.
- Environment Policy, Energy Use & Conservation Policy in website.
- Code of Conduct incorporating Environmental Awareness.
- Compliance of Government notifications for Energy Conservation.
- Model and Poster presentations as part of Institution's Innovation Council (IIC) activities.
- ISO Certification and Quality Management Audit towards maintenance of Green and Pollution Free Environment.
- Initiation of Rain-water harvesting.

Evidence of Success:

Success towards Green Environment is evident from following steps:

- Solar Panels installed reducing the electric consumption significantly.
- Adequate LED Lights and Master Switches installed in most of the locations in College. Records suggest that consumption of electricity has decreased due to this measure.
- Students and staff sensitized through awareness programmes, notices for conservation of energy resources by need based use of ICT devices and other electrical items.
- It has become a good practice of all stakeholders to check the wastage of electricity.**Problem Encountered and Resources Required:**
- Majority of students having lack of awareness about Environment Pollution and Global Warming and necessity of Green Environment.
- Despite paucity of funds, College has taken several measures for Environment protection and Pollution free Green Campus.

Best Practice # 2

Title of the Practice – Student Profile Mapping (SPM) – Learner-Centric Practices

Objectives:

The Students Profile Mapping (SPM) is a holistic and reliable method of the assessment of student compared to peer students of the class. The institution gives emphasis on SPM of students for their academic and all-round development including expected progression trajectory as best practice. The objectives of SPM are as follows:

- Better design of Curriculum and Instructional Materials.
- Focus on knowing your students and helping students know themselves.
- Identifies slow and advanced learners to take appropriate initiatives.
- Analysis of progression of students.

The Context:

The students of our College mostly belong economically backward section and diverse social strata. Further, majority of the students of the College are of rural background and nearly 60% are Girls.

Students face diverse challenges with respect to their knowledge, skills and social background. Systematic assessment of these attributes helps in providing insight into their strengths and weaknesses. SPM enables the institution to hone the students' strengths and overcome their weaknesses.

The Practice:

Students Profile Mapping (SPM) is practised in following ways:

Online SPM is displayed in the College website. Students are required to Login in the Portal and have to answer Online Questionnaire related to academic and other issues. The Scores on General Quotient (GQ) and Empowerment Quotient (MQ) are calculated on the basis of their answers. The GQ comprises of Academic Score, Intelligence Score and Knowledge Score. The EQ assesses abilities of students and compares with his/her peer group. Finally, weighted average of GQ and MQ gives the final Score, represents the capability of the student.

Aptitude Profiling is done under the following heads:

1. Academic Score
2. Knowledge Score
3. Propensity to use tools
4. Propensity to communicate
5. Propensity to think
6. Propensity to accept tasks
7. Intelligence Score

Evidence of Success

Online SPM is fast, accurate and realistic approach compared to manual method of Psychometric Test. Performance in Tests is not always reflective of the Students' ability; external factors may affect their performance in Examinations. However, Online Mapping appraises the innate capabilities of students.

Often, teachers depend on students' class performance, attitude and behaviour to gauge their level of knowledge or aptitude, which is suitable for articulate students only. SPM is equally effective for introvert students. Teacher asserts that their assessment about the students matches with the Profile Mapping results, which confirms authenticity of the Mapping mechanism. The institution thus, adopted the SPM.

Problems Encountered and Resources Required

The existing ICT infrastructure are inadequate as per the student strength of the College. So the online Profile Mapping takes longer time than normal time. Our students mostly come from economically backward section have limited access to ICT tools. Moreover, many students face language problems, thus students need proper guidance from Teaching Faculties for filling up questionnaire. The resources required are competent software developer to implement the entire idea of online Profile Mapping along with adequate computer and IT facilities.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Promoting Gender Equality and Women Empowerment

The Millennium Development Goals (MDG) 3: Promote Gender Equality and Empower Women is the holistic Institution's distinctiveness. In India, gender equity and women empowerment is crucial for development in the country. It refers to the process of enabling women to have equal opportunities, rights and liberty to participate in all aspects of life. Education and empowerment of women is important to address the issue of violence against women at all levels. Gender-based violence is still a pervasive problem in our society. Its devastating effects on women's physical and mental health is a matter of concern. When women have the right to speak up, they can fight and stand against any sorts of discrimination and get equally treated and respected.

The Millennium Development Goals (MDGs) consisting of 8 Goals, declared by the United Nations. The Goals is intended to help eradicate extreme poverty and hunger; universal primary education; promoting gender equality and women empowerment; reducing child mortality; improving maternal health; combating HIV/AIDS, malaria and other diseases; ensuring environmental sustainability; and developing global partnership for development. The Government of India through its federal structure has taken a series of measures in tune with Goals of MDGs.

Today, women across the world has taken pivotal role in every areas like education, politics, trade, industry and commerce, administration, management etc. They have proved themselves as the most successful and effective leaders surpassing others in all spheres of life.

The Government of India has taken several measures for gender equality and women empowerment and inclusiveness. Still there is gap. At all India level, the adult (15 + years) Literacy rate is 69.3% of which males is 78.8% and females is 59.3%. Further, Rural – Urban gap existed in Adult Literacy rate for both females and males.

To ensure gender parity in education levels in Goal-3, India is promoting female participation at all levels to reach a female male proportion of equal level. The female male proportion in respect of primary education over the years is increasing from 71:100 in 1990-1991 to 78:100 in 2000-2001. During the same period, proportion has increased from 49:100 to 63:100 in case of secondary education. In higher education female representation is also increasing. The female representation in higher education marks

at 2.07 Crore in 2021-2022 and females constitute 48% of total enrolment (AISHE).

The National Education Policy (NEP) 2020 describes global education development agenda reflected in Goal 4 (SDG4) of the 2030 Agenda for Sustainable Development, adopted by India in 2015, seeks to "ensure inclusive and equitable quality education and promote lifelong learning opportunities for all" by 2030.

In view of the above, promotion of gender equality and women empowerment is the Institution's distinctiveness. It takes opportunity to provide adequate support to women irrespective of cast, creeds, economic conditions and social status. Our motto is to produce dutiful and responsible citizens who will be respectful to our nation and its cultural heritage. Moreover, to aware and make them socially relevant and above all, self-reliant and to earn their livelihood with dignity. Institution gives emphasis on Women Empowerment for the reasons below:

- 1.College is a co-educational institution and situated in a rural area where higher education is hardly available to Girls
- 2.Students mostly come from underprivileged background and a sizeable portion of them is first generation learners.
- 3.Nearly of 60% of our students is Girls coming from poor economic backgrounds.
- 4.A good number of Girls students belong to Minority category.
- 5.Percentage of girl students is increasing over the years.
- 6.Performance in University Examination of Girl students is increasing.
- 7.Participation of Girl students in co-curricular activities is increasing.
- 8.Volunteering of Girl students in NSS is increasing over the years.

Thus, promoting Gender Equality and Women Empowerment following initiatives have taken over the years.

- Certificate Course especially designed for Girl students to make them self-dependent and employable.
- Offering two skill-enhancement Short-term Certificate Courses for Girl students namely, for Cutting and Tailoring and Beauty Culture and Health Care.
- Certificate and Diploma Course for Computer and IT training for students including Girls is arranged in collaboration with Weblel Pvt. Ltd.
- Promotion of Gender equity through Curriculum framework of affiliating University in courses like English, Education, Philosophy, Bengali, Economics and Political Science.
- Girl students, regardless of caste, creed, status have equal opportunities to access all educational resources in campus.
- Continuous CCTV surveillance for security of Girls.
- Restricted entry in campus with Identity Card for security of Girls.
- Deployment of Security Staff, Lady Attendant and Caretaker.
- Generator Facility during Emergency.
- Separate Common Rooms with adequate infrastructures.
- Napkin Vending and Napkin Disposal Machines.
- Girls Common Room Committee with majority female participation.
- Sick Room facility for Girls
- Grievance Re-dressal Cell and Complaint Box including Online facility.
- Internal Complaints Committee.

- Women and Gender Development Cell.
- Anti-Ragging Committee.
- Ethical Policy Document and RTI Cell.
- Zero Tolerance Policy for Sexual Harassment, Ragging Activities and Smoking in Campus.
- Games and Sports facilities.
- Canteen and Cheap Store facilities.
- Reading Room facility in Library under CCTV surveillance.
- Health Awareness and Health Check-up Facilities.
- Regular Karate class for Self-defence.
- Facilities for Cultural Club and co-curricular activities
- Opportunities for NSS volunteering and nation building.
- Participation of Girl students in different Sub-Committees.
- Participation in Electoral Literacy Club and Youth Parliament.
- Opportunities for Creative Writing, Poster and Model Presentation.
- Conducting regular Gender Audit.
- Government scholarships especially Kanyashree. College got 1st Prize three times for Kanyashree.
- Students Credit Card for higher education.
- Membership in Kanyashree Club.
- Career Counselling and online Entry-in-Service portal for preparation of Jobs.
- Opportunities for online Student Profile Mapping for Self-appraisal and review.
- MOUs for Skill Enhancement Training, Entrepreneurship and Internship Training.
- Opportunities through Institution's Innovation Council and Incubation Centre for Add-on / Certificate courses for entrepreneurship and skill development.
- Internship Programme for hands-on training was conducted where participation of Girl students is quite satisfactory.
- Certificate of appreciation with financial assistance to students including Girls was provided for best performance in University results, NSS Volunteering, Library use, Attendance, Social works.

File Description	Document
Any other relevant information	View Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Following are some additional information:

- Major renovation works in Heritage Block A & B & C and construction of Science Block D.
- Infrastructure augmentation, networking and improvement of campus with play- ground.
- Huge number of students about 13500 applied through CAP for Admission at Bagnan College in the Academic Session 2024-2025.
- Establishing Digital Electronics Laboratory.
- Membership in British Library & American Library.
- Model and Poster presentation by students & faculties as IIC activities.
- Organising Internship Training programmes for about 400 students as per CCF of NEP 2020.
- Establishment of ISWPL-Bagnan College Skill Training Centre (TC Code: PBSSD/TP/2021/HOW/4331/8179/TC/004).
- Practising Yoga and Karate training for students.
- Improvement of infrastructure for Health Check-up and awareness programmes.
- Certification of ISO 9001:2015; ISO 14001:2015 & ISO 21001:2018.
- Life membership in Quality Circle Forum of India (QCFI).
- Initiation for opening an NCC Unit for nation service by students/youths.
- Initiating Fresh water Aquaculture & establishing an Aquarium.
- Initiating for construction of Boys Hostel
- Provisioning for Water Harvesting Projects.
- Establishment of "The Nature & Eco-Club of Bagnan College".

Concluding Remarks :

The College began its journey in 1958. Over the years, several Honours and General courses were introduced as per the demand of the locality. The College deserves honour for their students' stellar performances in the University examinations since inception. Now, the College, a beacon of academic excellence nestled in the rural area of Howrah district in West Bengal, is striving for a better academic environment which will nurture intellect, skill and creativity of its disciples in tune with the NEP 2020 under the aegis of affiliating University. The College is also striving for implementation of Indian art, culture, knowledge and value system for holistic development of the students to make them responsible citizens. To achieve these goals we have a roadmap with certain plans, among others, include: (a) implementation of NEP 2020 in its proper perspective; (b) infrastructure augmentation for effective teaching-learning; (c) introducing more UG subjects for Multidisciplinary education and few PG courses; (d) more Add-on & Certificate courses; (e) more internship training for students; (f) more innovative activities through IIC; (g) conducting more inter-disciplinary/multidisciplinary researches; (h) organising more seminars, workshops & faculty development programmes; (i) conducting more study tours, industry visits, outreach programmes; (j) continuing regular exposure visits of local school students; (k) strengthening environment and energy policies; (l) publishing annual Multi-Disciplinary Journal; (m) encouraging Alumni Association for welfare of the institution; (n) formulating policy for revenue generation; (o) initiation for Auditorium & Elevator; (p) establishment of a Museum show casing local cultural heritage; (q) organising more career and placement related activities; (r) more programmes for gender equity, electoral literacy, environment protection & Wildlife; (s) continuing

health awareness programmes, blood donation and medical check-up camps.

In fine, the College has served more than six decades and tried relentlessly to transmit the light of higher education in a holistic manner catering thousands of students, both girls and boys, coming from rural area with divergent socio-economic and cultural backgrounds. The College is committed to this noble man-making industry and nation building and to continue its journey through holistic development and welfare of the students, staff and society at large in tune with the vision and mission statement of the College.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 1956 Answer after DVV Verification: 1820</p> <p>Remark : DVV has removed the duplicate names.</p>																				
1.4.1	<p><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></p> <p>Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website Answer After DVV Verification: C. Feedback collected and analysed Remark : DVV has rechecked and made necessary changes.</p>																				
3.2.2	<p><i>Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years</i></p> <p>3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>12</td> <td>2</td> <td>10</td> <td>7</td> <td>2</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>0</td> <td>08</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : DVV has rechecked and made necessary changes as per shared clarification.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	12	2	10	7	2	2022-23	2021-22	2020-21	2019-20	2018-19	3	0	08	0	0
2022-23	2021-22	2020-21	2019-20	2018-19																	
12	2	10	7	2																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
3	0	08	0	0																	
3.3.1	<p>Number of research papers published per teacher in the Journals notified on UGC care list during the last five years</p> <p>3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19															
2022-23	2021-22	2020-21	2019-20	2018-19																	

10	05	13	08	15
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Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
03	01	01	05	05

Remark : DVV has reverified and consider as per calendar year and exclude the publications without UGC CARE list with ISSN number.

3.4.3 ***Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.***

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
12	02	0	08	03

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
02	01	0	00	00

Remark : DVV has reverified and made necessary changes.

3.5.1 ***Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.***

Answer before DVV Verification :

Answer After DVV Verification :24

Remark : DVV has reverified and made changes.

5.2.1 **Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
94	119	112	73	26

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
93	118	112	73	26

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
654	844	996	835	563

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
654	844	996	835	563

Remark : In 5.2.1.1 DVV has removed the duplicate names.

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

5.2.2.1. Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
82	31	45	40	29

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
40	17	19	12	05

Remark : DVV has reverified and made necessary changes.

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
11	03	03	04	01

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
05	03	03	04	01

Remark : DVV has reverified and made necessary changes as per clarification.

5.3.2 **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
73	42	04	38	54

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
25	15	06	17	21

Remark : DVV has reverified and Multiple activities on the relatively closer dates to be considered as one only, Hence made changes as per clarification.

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of students year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>5013</td> <td>5081</td> <td>4330</td> <td>4297</td> <td>4537</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>5013</td> <td>5081</td> <td>4330</td> <td>4297</td> <td>4537</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	5013	5081	4330	4297	4537	2022-23	2021-22	2020-21	2019-20	2018-19	5013	5081	4330	4297	4537
2022-23	2021-22	2020-21	2019-20	2018-19																	
5013	5081	4330	4297	4537																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
5013	5081	4330	4297	4537																	